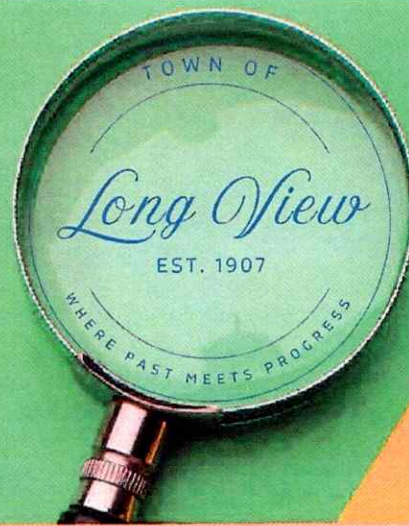




August 10, 2026
Meeting Agenda



**TOWN OF LONG VIEW
BOARD OF ALDERMEN
REGULAR MEETING AGENDA
MONDAY, AUGUST 10, 2026**

Meeting Place: Council Chambers
Government Center
2404 1st Ave S.W.
Long View, NC 28602

Meeting Time: 5:30 p.m.

1. **Call Meeting to Order** Mayor Eddie Marlowe
2. **Roll Call**
3. **Invocation** Alderman Gary Lingerfelt
4. **Approval of Minutes:**
 - a. July 13, 2026 Regular Meeting Minutes
 - b. July 21, 2026 Special Meeting Minutes
5. **Items for Discussion:**
 - a. **Public Hearing** Town Planner Susan Matheson
 - Rezoning: Parcel 2783909856, 2793000702, 2783908863, 2783908794, 27839096234
 - b. **Call for Public Hearing September 14, 2026** Town Planner Susan Matheson
 - Voluntary Annexation 1964 Old Shelby Rd
 - Voluntary Annexation 1970 Old Shelby Rd
 - Zoning- 1964 Old Shelby Rd
 - Zoning- 1970 Old Shelby Rd
 - c. **Adoption of Vacate and Close Ordinances** Code Enforcement Chad Powell
 - Ordinance No. CO-04-26-27: 168 19th St NW Unit 168C
 - d. **Civil Air Patrol Motion** Town Attorney Jimmy Summerlin
 - e. **Crisis Communication Plan Adoption** Public Relations Director Heather Minor
 - f. **Public Information Officer SOG Revision** Public Relations Director Heather Minor
 - g. **Finance Report** Finance Director Melissa Lalonde
 - h. **Manager Report** Interim Town Manager Melissa Lalonde
 - i. **Public Comment**
 - j. **Closed Session** Interim Town Manager Melissa Lalonde
 - Pursuant to NC General Statute 143-318.11(6) Personnel
 - k. **Closing Remarks**
6. **Adjournment**

Heather T. Minor CMC, NCCMC
Town Clerk

Mayor Douglas E. Marlowe Jr



TOWN OF LONG VIEW

2404 1ST AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

July 13, 2026 Regularly Scheduled Board of Aldermen Meeting Minutes

1. Call Meeting to Order

The meeting was called to order by Mayor Marlowe at 5:32 PM.

2. Roll Call

Roll call was conducted. The following members were noted as present: Alderman Genita Hill, Alderman Gary Lingerfelt, Alderman Allen Bumgarner, Alderman Tim Hertz, Alderman Phyllis Pennington, and Mayor Eddie Marlowe.

3. Invocation

The invocation was led by Mayor Marlowe.

4. Approval of Minutes

a. June 8, 2026 Regular Meeting Minutes

A motion was made by Alderman Allen Bumgarner to approve the June 8, 2026 Regular Meeting Minutes as presented, and seconded by Alderman Genita Hill. The motion to approve the minutes was unanimous.

b. June 29, 2026 Special Meeting Minutes

A motion was made by Alderman Genita Hill to approve the June 29, 2026 Special Meeting Minutes as presented, and seconded by Alderman Phyllis Pennington. The motion to approve the minutes was unanimous.

Agenda Amendment Request- Mayor Eddie Marlowe

Mayor Marlowe requested that the Board add an item to the agenda for consideration. The proposed item is a letter from the Civil Air Patrol requesting to use the Long View Rec Center every Tuesday from 6pm to 9pm. Mayor Marlowe requested a motion to add the letter from the Civil Air Patrol to the end of the agenda, stating the Lt. Col. McKay was present to answer any questions that may arise. Mayor Marlowe expressed that

this was only a motion to add this request for consideration to the agenda and that the request itself would be discussed later in the meeting.

Alderman Genita Hill made a motion to add the request from the Civil Air Patrol to the agenda for discussion. The motion was seconded by Alderman Gary Lingerfelt. The motion to amend the agenda was unanimous.

5. Items for Discussion

a. Public Hearing – New Zoning and Subdivision Ordinance

Town Planner Susan Matheson presented the proposed New Zoning and Subdivision Ordinance, providing a detailed article-by-article walkthrough of the changes and updates contained within the document.

Town Clerk Heather Minor interjected to recommend that the Board formally call the public hearing to order before proceeding with the presentation, which was acknowledged and accommodated.

A motion to open the public hearing was made by Alderman Tim Hertzell and seconded by Alderman Allen Bumgarner. The motion to open the public hearing was unanimous. The public hearing was called to order at 5:37 p.m.

Town Planner Susan Matheson began her review of the changes to the Zoning Ordinance:

Article 1.3: Legislative Authority language updated

Article 2.2: The following Definitions have been added to this Article:

- Accessory Dwelling Unit Administrative Decision Condominium
- Critical Digital Infrastructure Facilities Determination
- Developer
- Development
- Development Approval Development Regulation
- Dwelling
- Evidentiary Hearing
- Legislative Decision
- Legislative Hearing
- Open Space
- Recreation Facility; private and public Setback
- Setback Built to Line
- Substantial Improvement

Article 3: Condensed content, reduced redundant language.

Article 4: Condensed content, reduced redundant language.

Minutes prepared by the Office of the Town Clerk., Heather Minor, CMC, NCCMC, Town of Long View, North Carolina Special Meeting, July 13, 2026.

Article 5: Schedule of District Regulations –

Article 5.1-5.4: Condensed content to 5.1.

Article 5.2(a)-(c): Condensed Categories.

Article 5.2(g) The following have been Moved or Added to this Article:

- Added- Downtown Overlay District Purposes.
- Moved- Permitted uses and criteria for PUD to Article 14
- Moved- Permitted uses and criteria for Watershed to Article 18

Article 5.3(a): Condensed processes, reduced redundant language.

Table 5-1: Updated Schedule of Permitted Uses with Condensed Categories and Processes.

Table 5-2: Updated Minimum Lot Sizes and setbacks to be comparable to development standards in the surrounding region.

Updated Max Lot Coverage to reference watershed requirements.

Article 6: Updated Buffer and Screening Requirements

Moved Article 7.2-7.4 to follow Article 6; application of area, height, and placement regulations.

Article 7: Moved to Article 7 applicable Special Uses from Article 11 Special Uses.

Article 7.25: Added Mobile Food Trucks

Article 8: Updated to comparable requirements in surrounding region.

Article 9: Updated to 160D standards.

Article 10.6: Updated Parking, Drive-Thru, and Landscaping Requirements.

Article 11.9: Moved applicable Special Uses to Article 7 Supplemental Regulations

Article 11.9.3: Added Critical Digital Infrastructure Facilities

Article 12:10 - 12:11: Updated to 160D standards.

Article 13.15: Updated to 160D standards.

Article 14.1: Moved Planned Unit Development (PUD) Permitted Uses to this section.

Article 14.2: Added Downtown Overlay Development Regulations.

Article 15: Administration: Updated to 160D standards and Moved to Article 18

Minutes prepared by the Office of the Town Clerk., Heather Minor, CMC, NCCMC, Town of Long View, North Carolina Special Meeting, July 13, 2026.

Article 18: Water Supply Watershed Protection District (WSP District): moved to Article 15.

Town Planner Matheson stated that the Subdivision Ordinance remained the same as before, however, every portion of said ordinance received an update to the process making the ordinance easier to understand and apply the appropriate processes to.

The Town of Long View Planning Department has received the amended Long View Zoning Ordinance and Subdivision Regulations. Per request of the Town of Long View, the amended documents are to provide legal and necessary updates to the existing outdated Ordinances, dated 1995 and 2003 respectively. The Town of Long View Planning Board met on May 21, 2026 and unanimously voted to repeal the current Zoning Ordinance and Subdivision Regulations and replace each with the amended Zoning and Subdivision Ordinances as presented. Town Planner Matheson requested the Board of Aldermen would repeal the current Zoning Ordinance and Subdivision Regulations and replace each with the amended Zoning and Subdivision Ordinances as presented.

Mayor Marlowe asked if anyone in attendance had any questions regarding the presented amendments to the Zoning or Subdivision Ordinance. Mr. John Lovelace asked if Town Planner Matheson could expand on the new sign regulations or if it was too in depth to explain. Ms. Matheson expressed that it was too complex to explain, however, she would be happy to provide him with a copy of that particular section.

No further questions or statements were made.

A motion was made by Alderman Tim Hertzelt to close the Public Hearing. The motion was seconded by Alderman Allen Bumgarner. The motion to close the Public Hearing was unanimous.

The Public Hearing closed at 5:52 p.m.

b. Adoption of New Zoning Ordinance

A motion to adopt the new Zoning Ordinance as present by Town Planner Susan Matheson was made by Alderman Gary Lingerfelt and seconded by Alderman Genita Hill. The motion to adopt the new Zoning Ordinance was unanimous.

c. Adoption of New Subdivision Ordinance

A motion to adopt the new Subdivision Ordinance as presented by Town Planner Susan Matheson was made by Alderman Genita Hill and seconded by Alderman

Gary Lingerfelt. The motion to adopt the new Subdivision Ordinance was unanimous.

d. Call for Public Hearing – Voluntary Annexation 1964 Old Shelby Rd & 1970 Old Shelby Rd

Town Planner Susan Matheson stated Pursuant to G.S. § 160A-58.7, a public hearing is hereby requested for consideration of two Voluntary Annexation Petitions received. Pursuant to G.S. § 160D-602, a public hearing is hereby requested for consideration of a Zoning Map Amendment regarding the same properties. The request is for the following properties described below:

Property Information

(1) Location: 1964 Old Shelby Rd, Hickory, NC

Parcel ID: 2791 0509 3127

Acreage: 2.84

Current Zoning: City of Hickory ETJ I-Industrial

Proposed Zoning: I-Industrial

(2) Location: 1970 Old Shelby Rd, Hickory, NC

Parcel ID: 2791 0508 0665

Acreage: 3.00

Current Zoning: City of Hickory ETJ I-Industrial

Proposed Zoning: I-Industrial

The Planning Board will meet on July 16th and make its zoning recommendation. Town planner Matheson requested the Board of Alderman would schedule a public hearing for the Voluntary Annexation Petition, and a separate public hearing for the Zoning Map Amendment; both to be held at the next scheduled Board of Alderman meeting on August 10, 2026.

Alderman Tim Hertzelt made a motion to call for a Public Hearing for the annexation of the two properties at the August 10, 2026 Board of Aldermen meeting. The motion was seconded by Alderman Phyllis Pennington. The motion to call for the Public Hearing was unanimous.

e. Call for Public Hearing – Zoning: 1964 Old Shelby Rd & 1970 Old Shelby Rd

A motion to call for the Public Hearing at the August 10, 2026 Board of Aldermen meeting regarding the zoning of the two aforementioned properties was made by Alderman Genita Hill and seconded by Alderman Gary Lingerfelt. The motion to call for the Public Hearing was unanimous.

f. Call for Public Hearing – Rezoning: Parcel 2783909856, 2793000702, 2783908863, 2783908794, 27839096234

Town Planner Susan Matheson state she had received a request for the rezoning of 5 parcels, requesting that this property be rezoned from I (Industrial) to R-3 (Residential) because the property is better suited for residential development and is more consistent with the existing character of the surrounding area. The area surrounding the property is predominantly residential in nature, and the property's location adjacent to a community recreation center makes it an ideal location for residential use and neighborhood growth.

The proposed rezoning would allow the property to be developed in a manner that is compatible with neighboring properties and current land-use patterns.

Additionally, rezoning the property to R-3 would provide opportunities for much-needed housing while encouraging orderly and responsible growth within the community. This change would represent a more appropriate use of the property, enhance the overall development of the area, and contribute positively to the long-term goals and needs of the community.

A motion was made by Alderman Genita Hill to hold a Public Hearing on August 10, 2026 at the Board of Aldermen meeting. The motion was seconded by Alderman Allen Bumgarner. The motion was unanimous.

g. Adoption of Vacate and Close Ordinances – Ordinance No. CO-01-26-27, CO-02-26-27, CO-03-26-27

Code Enforcement Officer Chad Powell presented three Vacate and Close Ordinances for the Board's consideration. He reported that he had met with and spoken to the Interim Town Manager regarding the properties in question and indicated that the needed repairs to the units were not at an acceptable standard. As a result, all three units had been vacated — no residents remained in any of them.

Officer Powell explained that two of the three original complainants had actually been residents living in the affected units at the time the complaints were filed. He reassured

the Board that all three properties had since been vacated and that no evictions would be necessary, as the occupants had already left.

When asked how much longer the overall situation would drag on, Officer Powell advised that he was unable to give a time frame. He did, however, note some general improvements at the property, including the maintenance of the grass and the handling of trash. On the individual units themselves, he indicated that progress had been limited — he had not received updates from the property owner indicating that any additional units were repaired and ready to be brought back into compliance. He stated he was maintaining a running list of units at the property that could not be lawfully inhabited and would ensure that the placards remained posted.

Officer Powell elaborated on the complexities of the situation, noting that when an entire building is vacated and closed under normal minimum housing procedures, if it remains in that condition for a year, the town can revisit and require the owner to either fix it or tear it down. However, he explained that this particular property presented a different challenge: Given the structure — multiple individual units under the same roof — it was a more complex situation than what they were typically accustomed to in standard minimum housing cases. Officer Powell indicated that if an entire building eventually became fully vacant and uninhabitable, the town could potentially push to the next step of requiring demolition. In the meantime, he committed to tracking the units and monitoring the situation.

There was also a reference to similar ordinances having been enacted previously, and Officer Powell stated his intention to add the current units to that ongoing list.

A motion to adopt Ordinance No. CO-01-26-27, CO-02-26-27, and CO-03-26-27 to Vacate and Close was made by Alderman Allen Bumgarner and seconded by Alderman Tim Hertz. The motion to adopt the three ordinances to Vacate and Close were adopted unanimously.

h. Surplus of Public Works Equipment

Public Works Director Chris Eckard stated he had two tractors to present to the Board to be surplus and placed for on GovDeals for online sell. Mr. Eckard stated that the tractors had simply aged out and have been replaced.

A motion to surplus the two tractors as requested and list them on GovDeals was made by Alderman Tim Hertz and seconded by Alderman Allen Bumgarner. The motion to surplus and list on GovDeals was unanimous.

Town Clerk Heather Minor advised that the tractors would be listed on GovDeals tomorrow.

i. Surplus of Police Equipment

Police Chief Justin Reid stated while auditing police department inventory, nine (9) Smith & Warren police badges were located. The badges (silver shield with a gold star in the middle) were used before our currently used badges. These badges are not currently used and are not foreseen to be used for official purposes in the future. Chief Reid requested the Board of Aldermen to surplus the badges for future department display purposes and to be turned over to officers who are currently in good standing with the Long View Police Department. The badges cannot be sold due to them having "Long View Police Department" law enforcement identification on them.

A motion to surplus the 9 retired police badges was made by Alderman Allen Bumgarner and seconded by Alderman Phyllis Pennington. The motion to surplus the retired badges was unanimous.

j. Civil Air Patrol Request

Mayor Marlowe restated that the Civil Air Patrol had submitted a request to utilize the Rec Center every Tuesday, beginning in August. Mayor Marlowe recognized Lt. Col. McKay.

Lt. Col. McKay presented on behalf of the North Carolina Wing of the Civil Air Patrol, identifying the organization as a quasi-governmental entity by virtue of its placement within the North Carolina Department of Public Safety under North Carolina General Statue 143B-1030. He clarified that while the Civil Air Patrol is technically a nonprofit, its standing within the state and within the Department of Public Safety is unique — noting that two employees at their wing headquarters are actual state employees within the Department of Public Safety. Lt. Col. McKay explained that the Civil Air Patrol had used the Long View Recreation Center on an irregular basis for approximately 30 years, and more regularly in recent years — specifically every second Tuesday night of the month. He indicated this increased regularity was due to significant membership growth the organization had experienced.

Lt. Col. McKay explained that the Civil Air Patrol was requesting continued or formalized use of the recreation center on Tuesday of every month from 6pm to 9pm. Alderman Genita Hill asked if the Civil Air Patrol had requested to use any of the space available, if any, at the Aviation Museum. Lt. Col. McKay addressed the possibility of using other facilities, acknowledging that another location — understood to be associated with a building currently undergoing renovation — had been briefly discussed, but that its meeting space was likely not large enough in capacity to accommodate their group and that it would require someone to come every Tuesday evening to let them in, set up, and break down, which was a logistical burden.

Mayor Marlowe noted that under the current arrangement, ceasing public use of the Long View Rec Center, use of the recreation center had largely been limited to the

Minutes prepared by the Office of the Town Clerk., Heather Minor, CMC, NCCMC, Town of Long View, North Carolina Special Meeting, July 13, 2026.

seniors' program on Wednesdays and the Long View Lions Club, which meets twice per month. Town Clerk Heather Minor clarified that the senior morning out event is a town-sponsored event, and that the Long View Lions Club is specifically listed in the deed to the recreation center as one of five organized civic group that must allowed access to the Recreation Center, which is the basis for their continued access.

The discussion expanded into broader questions about the recreation center's availability, potential reopening to public use, and current policy. Town Clerk Heather Minor explained that the Board had previously voted to close the recreation center to public rentals, citing two primary reasons: liability insurance concerns, and the strategic benefit it provides in the ongoing Part F grant application process, as the availability of the recreation center for town use and qualifying events supports that application. She noted that under what the Board had voted on, the center was not currently in discussion to be reopened to the public for general rental, and offered to provide the Board with a refresher on what had been voted on if needed.

Alderman Genita Hill raised a concern that if the Board chose to make an exception for the Civil Air Patrol, that would negate the Board's decision to discontinue the rental of the Recreation Center. Town Clerk Heather Minor explained that the rule cannot become the exception, cautioning that opening the door to other organizations — whether government entities, nonprofits, or otherwise — could become very complicated. She also explained the deed's provisions in more detail, noting that the deed specifies five civic groups by name at the time of drafting, of which the Long View Lions Club is the only one still in existence, and that the deed compels the town to allow them access.

Alderman Allen Bumgarner raised the question of whether a brief closed session might be appropriate. Town Clerk Heather Minor advised that she did not believe this matter fell within the parameters of a closed session under North Carolina General Statute 143-318.

Alderman Pennington stated she heard that the recreation center would be renovated and reopened for public events such as weddings and funerals. Town Clerk Heather Minor responded that she was not certain where that impression originated and noted it was not consistent with the current plan, reiterating the context of the Part F grant application process and the Board's prior vote.

Lt. Col. McKay inquired whether, in the meantime, the Civil Air Patrol might be permitted to continue meeting on their scheduled second Tuesdays while the matter was being formally resolved. He offered assurances that the organization is extremely safety-conscious, with very rigorous standards and policies, and that they had already factored in that they would not be at the facility on Election Day, as they understood it was needed for voting. Lt. Col. McKay stated that they would be happy to accommodate the Town's need for use of the Rec Center for Town Events.

Minutes prepared by the Office of the Town Clerk., Heather Minor, CMC, NCCMC, Town of Long View, North Carolina Special Meeting, July 13, 2026.

The discussion turned to the matter of liability insurance. Interim Town Manager Melissa Lalonde noted that the most recent certificate of liability insurance on file from the Civil Air Patrol was set to expire on October 1, 2026. Lt. Col. McKay confirmed that their fiscal year runs from October 1 to September 30, consistent with the federal government, and committed to renewing the certificate in September to maintain continuous coverage.

Town Clerk Heather Minor outlined the options available to the Board: table the discussion, call a special meeting for greater detail, defer to the August 10th regular meeting (which she noted would be beyond the Civil Air Patrol's requested date), or vote to approve or decline. She noted that if a special meeting were to be called, she would need a minimum of 48 hours' notice and offered to retrieve her calendar.

Following discussion of available dates, it was determined that a special meeting would be scheduled for Tuesday, July 21st at 3:00 PM to continue the tabled discussion on the Civil Air Patrol's request.

Alderman Tim Hertzel made a motion to table the discussion. The motion to table was seconded by Alderman Allen Bumgarner. The motion to table the discussion was unanimous.

A motion to call for a Special Meeting on Tuesday, July 21, 2026 at 3pm to further discuss the Civil Air Patrol's request was made by Alderman Allen Bumgarner and seconded by Alderman Tim Hertzel. The motion to call for the special meeting was unanimous.

k. Budget Amendment No. 1

Interim Town Manager/Finance Director Melissa Lalonde presented Budget Amendment No. 1 to the Board to reappointed funds to purchase the tractor. The amount was \$300,936.00.

A motion to approve Budget Amendment No. 1 was made by Alderman Gary Lingerfelt and seconded by Alderman Allen Bumgarner. The motion to approve Budget Amendment No. 1 was unanimous.

l. Manager Report

Interim Town Manager Melissa Lalonde provided the Board with several updates.

First, she reported that municipal elections had been officially moved to even-numbered years. She explained that this change was expected to increase voter participation by aligning the town's election years with statewide and presidential election cycles, during which voter turnout is historically higher. She also noted that the change would result in lower election costs, as the county would no longer need to print a special ballot solely

for the town. Additionally, she noted that this change would have the effect of extending all current board members' terms by one year.

Second, Interim Town Manager Melissa Lalonde reported that Fire Chief Brinkley had successfully filled all of the newly approved positions within the fire department. One new employee had started the previous week, and the remaining two were scheduled to begin in the coming weeks.

Third, she noted that Public Works received delivery of their new tractor the previous Thursday, and that the staff appeared to be very pleased with it.

Mayor Marlowe added that residents had expressed gratitude for tree work completed on 37th Street Southwest.

m. Public Comment

Mayor Marlowe read the Public Comment Statement.

Mr. Charley Perry of 2200 6th Ave NW addressed the Board regarding a property concern on a street near 32nd Street Southwest, describing conditions including garbage, a couch left outside, and individuals observed parked on the road watching a nearby house. The speaker expressed frustration that a neighbor across the street had been fined \$500 for leaving a garbage can out, while what they described as a more egregious situation — a property accumulating garbage and debris — appeared to go unaddressed.

n. Closing Remarks

No discussion was recorded for this agenda item.

6. Adjournment

A motion to adjourn was made by Alderman Allen Bumgarner and seconded by Alderman Tim Hertzel. The motion to adjourn was unanimous.

The meeting adjourned at 6:35 p.m.



TOWN OF LONG VIEW

2404 1ST AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

July 21, 2026 Special Meeting

Meeting Minutes

July 21, 2026, 3:00 PM

1. Call Meeting to Order

The special meeting of the Town of Long View Board of Aldermen was called to order by Mayor Eddie Marlowe at 3:00 PM on Tuesday, July 21, 2026.

2. Roll Call

Present: Alderman Genita Hill, Alderman Gary Lingerfelt, Alderman Allen Bumgarner, Alderman Tim Hertz, Alderman Phyllis Pennington, and Mayor Eddie Marlowe.

3. Items For Discussion

a. Civil Air Patrol Use of the Recreation Center

Mayor Eddie Marlowe opened this item by noting that because the matter had been formally tabled at the prior meeting, the board would first need a motion to bring the item from the table before any discussion could commence.

A motion was made by Alderman Genita Hill to take the discussion regarding the Civil Air Patrol's use of the Recreation Center from the table. The motion was seconded by Alderman Gary Lingerfelt. The motion was unanimous.

Presentation by Civil Air Patrol Representatives

With the matter formally before the board, Mayor Eddie Marlowe invited the Civil Air Patrol representatives to present. The presentation was delivered primarily by the squadron's commanding officer, Lt. Col. McKay (referred to throughout as "Colonel") and the squadron commander, Lt. Katie Bryant (referred to as "Lieutenant Bryant" or "the commander").

The Colonel opened the presentation by acknowledging that a central concern raised at the previous meeting one week prior had been the question of what distinguishes the Civil Air Patrol from other organizations that might seek to use the Long View Recreation Center. He stated plainly that the organization carries \$10,000,000 in liability insurance per occurrence, referencing a certificate he had brought with him, and offered to provide additional copies as *Minutes prepared by the Office of the Town Clerk., Heather Minor, CMC, NCCMC, Town of Long View, North Carolina Special Meeting, July 21, 2026.*

needed. He then turned to what he described as the more fundamental distinguishing characteristics of the organization.

The Colonel explained that in the State of North Carolina, the Civil Air Patrol is designated by general statute — specifically G.S. 143B-1030 — as a component of the Department of Public Safety. He indicated he had already provided a copy of this statute to Mayor Eddie Marlowe and offered to supply another to any board member who wished to have one. He further explained that the Civil Air Patrol is written into the North Carolina Division of Emergency Management's Emergency Operations Plan as an entity specifically assigned duties in search and rescue and disaster relief. This, he argued, is what fundamentally sets the organization apart from other nonprofits operating in the area: "We are written into the emergency operations plan as an entity that helps with search and rescue and disaster relief." In the event of a federally declared natural disaster, the organization falls additionally under the Department of Homeland Security and serves as an assisting agency for FEMA. He recited a list of memorandums of understanding held with the United States Army Corps of Engineers, Customs Service, Federal Emergency Management Agency, the Forest Service, and several other entities, describing these as making the Civil Air Patrol "an integral part of their emergency planning."

The Colonel then offered a summary of local and regional deployments over the years to illustrate the real-world impact of the organization's activities. He noted responses to Hurricane Frances (2004), Hurricane Ivan (2004), Hurricane Matthew, Hurricane Florence, and most recently Hurricane Helene, during which the North Carolina Wing of the Civil Air Patrol contributed 11,000 volunteer hours providing relief in Western North Carolina under the direction of the Department of Public Safety and FEMA. He also referenced a wildfire incident some thirty years prior in the South Mountains near Morganton, where the organization had assisted with forest fire spotting when Forest Service resources were overwhelmed. He noted that nine members of the squadron had recently spent approximately a week in Anson County during a water crisis, distributing water and supplies in the heat on a purely volunteer basis. "They stand ready to do the same thing right here in the town of Long View, Catawba County, Burke County, wherever we're called in the state of North Carolina."

The Colonel summarized the core argument: because of the organization's statutory relationship with the Department of Public Safety, its incorporation into the state's Emergency Operations Plan, and its federal relationship with the Department of Homeland Security, the Civil Air Patrol occupies a unique position that sets it apart from a church organization, a Boy Scout troop, or any other community nonprofit that might come forward to request use of the facility. He then invited Lieutenant Bryant to walk through the prepared presentation on additional key points.

Lieutenant Bryant, the squadron commander, continued the presentation by clarifying an important distinction for the board: the Civil Air Patrol is a civilian auxiliary of the United States Air Force, meaning that even uniformed members carry civilian and volunteer status. "When you see fancy titles like commander and lieutenant colonel and all these things, we're still volunteers," she said. She described the organization's emergency services work, including *Minutes prepared by the Office of the Town Clerk., Heather Minor, CMC, NCCMC, Town of Long View, North Carolina Special Meeting, July 21, 2026.*

ground search and rescue, air search operations, unmanned aircraft systems (drones), incident command systems training, disaster assessment, documentation, emergency communications, shelter, and logistics support. She noted that the Civil Air Patrol handles approximately 90 percent of inland search and rescue in the continental United States, encompassing lost and overdue hikers as well as responses to Silver Alerts and searches for vulnerable individuals such as autistic children.

Lieutenant Bryant spoke at length about the role the Civil Air Patrol played during Hurricane Helene. She explained that any map predating Helene for Western North Carolina was rendered essentially useless because the storm was a geological event that fundamentally altered the landscape. The organization undertook a major aerial photography mission using both planes and drones to create updated documentation. She also noted that he personally ran a mission at a disaster hospital situation in Hickory during Helene, working alongside representatives from 26 other agencies, which underscored the importance of incident command training in enabling interoperability with all responding entities.

On the cadet program, Lieutenant Bryant explained that Civil Air Patrol cadets range from ages 12 to 18, and that cadets are trained and deployed on actual missions. She described it as, to her knowledge, "the only youth development organization that actually deploys cadets on missions."

Regarding the immediate need for space, Lieutenant Bryant explained that the Civil Air Patrol has been meeting at the FBO at the airport, but that the fire code capacity of that facility is approximately 49 persons. During July and August, when many members are traveling or attending CAP training programs, the organization can manage within that limit, but she noted they would not be able to continue doing so after the summer. The organization is requesting to use the Long View Recreation Center four times per month — once per week, on Tuesday evenings — with the understanding that they would accommodate scheduling conflicts such as election nights by making alternate arrangements.

Board Discussion

Following the presentation, Alderman Genita Hill asked a practical question: in an actual emergency — a downed aircraft, a water emergency — where would the squadron stage? Lieutenant Bryant replied that the Civil Air Patrol has its own squadron building visible from the Recreation Center, behind a nearby business, which houses their communications equipment, antennas, radios, and aircraft planning materials. She noted that building should be fully operational again within two to three weeks. The Colonel elaborated that actual emergency staging is very different in character from a regular weekly training meeting. During Helene, she recalled, there were never more than ten people assembled in the staging area at one time; personnel deployed from dispersed locations and did not gather en masse before heading out. "Staging implies that you bring them in, give them an assignment, and send them out." The Recreation Center, she confirmed, would be used strictly for training purposes — not for emergency staging.

Town Attorney Jimmy Summerlin then asked whether the board could obtain a copy of the statute the Colonel had referenced. The Colonel confirmed he had a copy available. Town Clerk Heather Minor advised that there was also a copy in the agenda packet.

Alderman Gary Lingerfelt was the first board member to offer a substantive position on the request. He expressed genuine respect for the Civil Air Patrol and its work, particularly its cadet program, but stated clearly that he had not been aware the organization was already using the Recreation Center when the board voted in March to discontinue renting it to outside organizations. He acknowledged that he may bear some responsibility for that gap in awareness, but framed the board's March decision as a self-protective measure. "If we let one organization use it, we'd have to let any other organization use it. So that's where we're at now." He expressed regret at the situation but was candid about his concern.

Lieutenant Bryant responded by suggesting that the rules governing the facility's use are within the board's authority to define, and proposed that the board might consider creating a pathway for use by insured organizations, noting that the town must carry liability insurance on the building regardless of whether anyone else uses it, and that the Civil Air Patrol's \$10,000,000 policy means the town's exposure is not increased by the organization's presence. Alderman Lingerfelt acknowledged that the liability issue was not the primary sticking point; the concern was the principle of exclusivity and the risk of opening the facility to a wide range of requestors.

Town Attorney Jimmy weighed in to note that he had provided the board with a memorandum on permissible uses of the facility, and that he believed a legitimate legal distinction could be drawn between the Civil Air Patrol and other nonprofits by virtue of the organization's statutory authorization. He stated: "I think that would be a way to, if the board so chose, to distinguish them from other nonprofits that may request to use the building. I wasn't even aware the Civil Air Patrol had all the statutes behind it." He clarified that the distinction would need to be carefully worded to ensure that similar statutorily authorized organizations — of which he could think of none off the top of his head — would also be covered if they sought access, while effectively closing the door to general community use.

Alderman Hill asked whether this would require the board to rewrite its earlier action. Town Attorney Summerlin clarified that the Lions Club's right to use the facility stems from a condition in the property deed, not from board policy. The March motion had established a general policy. If the board now wished to carve out an exception for organizations with statutory emergency management authority, a new motion would override the previous one and would need to be worded carefully to achieve the desired result without reopening use to the general public.

Alderman Hill pressed on the question of how such a policy would be categorized — as "nonprofit" or "federal government." Town Attorney Summerlin responded that he would suggest framing it around "emergency management personnel training," which would cover the Civil Air Patrol as well as the fire department, police department, and potentially Catawba

County Emergency Management, should any of those entities need to use the facility. He noted that such use could also be conditioned on board approval.

Alderman Lingerfelt stating that he was not inclined to revisit the March decision unless the language could be tightly drafted to prevent a "can of worms" situation in which other organizations would argue that the facility had been opened up again. "If we let you use it, what other groups are gonna come and say, 'You let them use it, why can't we use it?'" Lieutenant Bryant acknowledged the concern and indicated that whatever language Town Attorney Summerlin drafted would become the shared talking point for both the town and the Civil Air Patrol, so there would be consistency in how the exception is explained. "It doesn't seem like we've been given favoritism," she said, describing the value of having a clearly defined policy basis.

Interim Town Manager Melissa Lalonde interjected to note that the Recreation Center is already designated as an emergency shelter for Catawba County under what she believed to be a mutual aid agreement, which she offered to confirm with Town Clerk Heather Minor. She also suggested that if the board was not ready to vote that day, Town Attorney Jimmy could draft appropriate language for consideration at the August meeting.

Alderman Lingerfelt asked whether the Civil Air Patrol might be amenable to using the facility two nights per month rather than four, noting that the Lions Club uses the building two nights per month. The Colonel responded that four times per month is genuinely necessary to the organization's mission readiness, as all four weekly meetings are training-focused and continuity of location is important, particularly for parents of cadets. He acknowledged the point about the Lions Club but explained that the scheduling flexibility offered by a single, consistent venue is operationally significant. "It's hard for parents when we switch out the place that we're meeting all the time."

The Colonel provided historical context, explaining that the Civil Air Patrol had used the Recreation Center on an ad hoc basis approximately 30 years ago when the Hickory Squadron had nearly 100 members across three groups, one of which eventually split off to form the Boone and Statesville squadrons. As the squadron size decreased, the organization backed away from the Recreation Center, returning to using it only one night per month for physical training outside. The renewed interest now stems from the squadron's significant recent growth — from approximately 26 members to nearly 80 — driven in large part by community awareness of the organization's work during Hurricane Helene. "As people see us serving in the community, they want to get their kids involved. They want to get themselves involved — and it's a good problem, but it also meant that the use of the FBO space is something that we have outgrown."

Regarding the longer-term trajectory, Interim Town Manager Lalonde asked whether the organization's need for the Recreation Center was intended to be temporary, referencing a prior conversation with Mayor Eddie Marlowe. The Colonel confirmed that the organization's aspiration is to construct an addition to its own building — a 1,000-square-foot steel shell

meeting space — but that construction cost estimates from three separate contractors and a consulting engineer had come in consistently around \$250,000, far above what the Colonel described as a stunning figure. "I was quite frankly just stunned that it was going to cost \$250,000 to put 1,000 square feet [of] steel shell — no plumbing, heating, and air conditioning, but no finish work inside, just a shell — added onto our building." He noted that this has extended the timeline beyond what was originally hoped, and that while he aspired to return to the board in two years and thank them for interim use of the facility, he could not make a firm commitment to that timeline given construction cost volatility. "Is it going to cost us \$350,000 two years from now? It's very difficult to plan for that long term when you don't know." Alderman Lingerfelt confirmed this uncertainty with a knowing comment about the town's own experience with infrastructure costs.

Alderman Bumgarner raised a concern about the process by which the Civil Air Patrol's request had come before the board at the prior meeting, stating that a request of this nature should have been brought forward long before the end of a regular meeting. Lieutenant Bryant indicated the organization had submitted a written letter to the mayor on June 6th, but acknowledged that it had not reached the board until the Monday night regular meeting.

Town Attorney Summerlin, synthesizing the board's discussion, suggested that if the board wished to move forward, the appropriate path would be to table the discussion to the August 10 regular meeting, during which time he would prepare a draft motion for the board for the August meeting. Town Clerk Heather Minor asked if Attorney Summerlin could draft a MOU noting that it be revisited on an annual basis, which is common amongst other MOU's the town has. The Colonel offered to provide sample MOU templates used by the Civil Air Patrol nationally, which he said could serve as a drafting framework for Town Attorney Summerlin. Mayor Eddie Marlowe noted for the record that, as a senior member of the Civil Air Patrol, he had recused himself from all discussion and voting on this specific topic throughout the process. He stated this clearly so the record would reflect his reasons for not entering into the discussion.

A motion to table the discussion to the August 10, 2026 regular meeting was made by Alderman Gary Lingerfelt and seconded by Alderman Tim Hertz. The motion carried unanimously.

4. Adjournment

There being no further business, Mayor Eddie Marlowe thanked the Civil Air Patrol representatives for their attendance and presentation.

A motion to adjourn was made by Alderman Allen Bumgarner and Seconded by Alderman Gary Lingerfelt. The motion to adjourn was unanimous.

The meeting was adjourned at 3:43 p.m.

Minutes prepared by the Office of the Town Clerk., Heather Minor, CMC, NCCMC, Town of Long View, North Carolina Special Meeting, July 21, 2026.



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

TOWN OF LONG VIEW BOARD OF ALDERMAN ZONING MAP AMENDMENT CONSISTENCY AND REASONABLENESS STATEMENT

On August 10, 2026, the Long View Board of Alderman met to consider the rezoning of five adjacent parcels located at 0 33rd St NW (3 parcels) and 0 2nd Ave NW (2 parcels). After considering the Plan (defined below), ordinances, maps, recommendations, and other materials presented, the Long View Board of Alderman makes the following findings and conclusions:

1. In 2022, the Town of Long View adopted a comprehensive land use plan entitled "Long View Land Use Plan" (hereinafter the "Plan"). The Plan identifies the type of community that Long View wants to become in the future and the strategies that the Town will use to guide development and land use activities.
2. The owner of the properties submitted a Rezoning Application and is requesting the Zoning for the properties to be changed from I-Industrial to R-3 Residential:

0 33rd St NW (3 parcels) and further identified by Catawba County GIS as Parcel ID numbers 2783908794, 2793000702, 2783909624.

0 2nd Ave NW (2 parcels) and further identified by Catawba County GIS as Parcel ID numbers 2783908863, 2783909856.
3. The Residential (R)-3 District is intended to accommodate low to moderate intensity residential areas, including single-family and two-family dwellings under conventional or planned development controls, and serviced by public or community water and/or public sewer systems, plus the governmental and other support facilities necessary to service urban levels of development. The overall gross density in R-3 will typically be 6 units per acre or less.
4. The property is currently zoned for Industrial.
5. The property is presently vacant.
6. The Rezoning Application for the above listed parcels (#2) is intended to bring the existing use of the property into conformance with the surrounding area. The Long View Planning Board agrees with the Rezoning Petition to rezone the parcel from Industrial to R-3 Residential.
7. The Zoning Map Amendment Request for the zoning of 0 33rd St NW (3 parcels) and 0

2nd Ave NW (2 parcels) to be changed to R-3 is consistent with and supports the Long View Land Use Plan priorities, including, but not limited to, the following:

- (a) Reflects the property's designation as residential parcels on the future land use map.
 - (b) These parcels meet the intent of the R-3 zoning district by providing residential development to align with the closest surrounding parcels.
8. The Long View Board of Alderman finds that the zoning amendment is reasonable and in the public interest based on the following:
- (a) The zoning designation of R3, is consistent with that of the closest surrounding parcels that have direct road access, and is intended to provide residential development and use;
 - (b) The current zoning of industrial for these parcels do not align with the subdivided layout and hinders residential development in this area for the adjacent parcels already zoned R3;
 - (c) These parcels are land locked but will have road access to the closest road if permitted for residential development;
 - (d) The zoning is taken in the public interest to provide consistency in its zoning district as defined by the Town of Long View Zoning Ordinance;
 - (e) The use of the property will put no additional burden on the town's utilities or services.
9. As required by ordinance, all parcels must then comply with R3 Zoning District requirements as well as flood zone and critical watershed requirements for development.
10. The Planning Board, at their July 16, 2026 meeting, voted to recommend that the Board of Alderman amend the Town's Zoning Map regarding 0 33rd St NW (3 parcels) and 0 2nd Ave NW (2 parcels), as listed in #2 of this document, from the I-Industrial Zoning District to the R3 Residential Zoning District, and are in agreement with this consistency and reasonableness statement.
11. The Long View Board of Alderman hereby finds Rezoning Request for 0 33rd St NW (3 parcels) and 0 2nd Ave NW (2 parcels), as listed in #2, from I-Industrial to R3 Residential District to be *consistent* with the Plan.

ATTEST:

THE TOWN OF Long View,
North Carolina Municipal Corporation

Heather T. Minor, Town Clerk

Douglas E. Marlow Jr., Mayor



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

TOWN OF LONG VIEW PLANNING BOARD ZONING MAP AMENDMENT CONSISTENCY AND REASONABLENESS STATEMENT

On July 16, 2026, the Long View Planning Board met to consider the rezoning of five adjacent parcels located at 0 33rd St NW (3 parcels) and 0 2nd Ave NW (2 parcels). After considering the Plan (defined below), ordinances, maps, recommendations, and other materials presented, the Long View Planning Board makes the following findings and conclusions:

1. In 2022, the Town of Long View adopted a comprehensive land use plan entitled "Long View Land Use Plan" (hereinafter the "Plan"). The Plan identifies the type of community that Long View wants to become in the future and the strategies that the Town will use to guide development and land use activities.
2. The owner of the properties submitted a Rezoning Application that will be heard at the August 10, 2026, Town of Long View Board of Alderman Meeting. The owner is requesting the Zoning for the properties to be changed from I-Industrial to R-3 Residential:

0 33rd St NW (3 parcels) and further identified by Catawba County GIS as Parcel ID numbers 2783908794, 2793000702, 2783909624.

0 2nd Ave NW (2 parcels) and further identified by Catawba County GIS as Parcel ID numbers 2783908863, 2783909856.

3. The Residential (R)-3 District is intended to accommodate low to moderate intensity residential areas, including single-family and two-family dwellings under conventional or planned development controls, and serviced by public or community water and/or public sewer systems, plus the governmental and other support facilities necessary to service urban levels of development. The overall gross density in R-3 will typically be 6 units per acre or less.
4. The property is currently zoned for Industrial.
5. The property is presently vacant.
6. The Rezoning Application for the above listed parcels (#2) is intended to bring the existing use of the property into conformance with the surrounding area. The Long View Planning Board agrees with the Rezoning Petition to rezone the parcel from Industrial to R-3 Residential.

7. The Zoning Map Amendment Request for the zoning of 0 33rd St NW (3 parcels) and 0 2nd Ave NW (2 parcels) to be changed to R-3 is consistent with and supports the Long View Land Use Plan priorities, including, but not limited to, the following:
 - (a) Reflects the property's designation as residential parcels on the future land use map.
 - (b) These parcels meet the intent of the R-3 zoning district by providing residential development to align with the closest surrounding parcels.
8. The Planning Board finds that the zoning amendment is reasonable and in the public interest based on the following:
 - (a) The zoning designation of R3, is consistent with that of the closest surrounding parcels that have direct road access, and is intended to provide residential development and use'
 - (b) The current zoning of industrial for these parcels do not align with the subdivided layout and hinders residential development in this area for the adjacent parcels already zoned R3;
 - (c) These parcels are land locked but will have road access to the closest road if permitted for residential development;
 - (d) The zoning is taken in the public interest to provide consistency in its zoning district as defined by the Town of Long View Zoning Ordinance;
 - (e) The use of the property will put no additional burden on the town's utilities or services.
9. As required by ordinance, all parcels must then comply with R3 Zoning District requirements as well as flood zone and critical watershed requirements for development.
10. The Planning Board voted to recommend that the Board of Alderman amend the Town's Zoning Map regarding 0 33rd St NW (3 parcels) and 0 2nd Ave NW (2 parcels), as listed in #2 of this document, from the I-Industrial Zoning District to the R3 Residential Zoning District, and are in agreement with this consistency and reasonableness statement.
11. The Planning Board hereby finds Rezoning Request for 0 33rd St NW (3 parcels) and 0 2nd Ave NW (2 parcels), as listed in #2, from I-Industrial to R3 Residential District to be *consistent* with the Plan.

Wayne Hefflinger, Planning Board Chair

Susan Matheson, Town Planner



TOWN OF LONG VIEW

2404 1ST AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Memorandum

To: Mayor Marlow and Board of Alderman
From: Susan Matheson, Town Planner
Date: July 13, 2026
Re: Request to Schedule Public Hearing – Voluntary Annexation and Zoning Map Amendment

Pursuant to G.S. § 160A-58.7, a public hearing is hereby requested for consideration of two **Voluntary Annexation Petitions** received.

Pursuant to G.S. § 160D-602, a public hearing is hereby requested for consideration of a **Zoning Map Amendment** regarding the same properties. The request is for the following properties described below:

Property Information

- **Location:** 1964 Old Shelby Rd, Hickory, NC
- **Parcel ID:** 2791 0509 3127
- **Acreage:** 2.84
- **Current Zoning:** City of Hickory ETJ I-Industrial
- **Proposed Zoning:** I-Industrial

- **Location:** 1970 Old Shelby Rd, Hickory, NC
- **Parcel ID:** 2791 0508 0665
- **Acreage:** 3.00
- **Current Zoning:** City of Hickory ETJ I-Industrial
- **Proposed Zoning:** I-Industrial

The Planning Board will meet on July 16th and make its zoning recommendation.

Suggested Action: That the Board of Alderman would **schedule a public hearing** for the Voluntary Annexation Petition; and a separate public hearing for the Zoning Map Amendment; both to be held at the next scheduled Board of Alderman meeting on September 14, 2026.

**Petition for Voluntary Annexation
Pursuant to N.C.G.S. §160A-31 and §160A-58**

To: The Honorable Mayor and Board of Aldermen
Town of Long View, North Carolina

The undersigned, being the owner(s) of the real property located at 1964 OLD SHELBY RD HICKORY, NC 28602 and shown on Catawba County Tax Maps as **PIN/Parcel ID: 279105093127** respectfully petition the **Town of Long View** for the annexation of said property into the corporate limits of the Town pursuant to **N.C.G.S. §160A-31**.

The property described herein is **non-contiguous** but is in **closest proximity** to the existing corporate limits of the **Town of Long View**, its address is 1964 OLD SHELBY RD HICKORY, NC 28602 and shown on Catawba County Tax Maps as **PIN/Parcel ID: 279105093127**.

Property Description

Address: 1964 OLD SHELBY RD HICKORY, NC 28602
PIN/Parcel ID: 279105093127

Acreage: 2.84

Legal Description: Deed Book/Page: 3935/1635 (Attach deed or metes and bounds description)

Statement of Request

The undersigned respectfully request that the Town of Long View:

1. **Consider this petition** for voluntary non-contiguous annexation in accordance with N.C.G.S. §160A-31 and §160A-58;
2. **Initiate the required investigation** and public hearing process in accordance with N.C.G.S. §160A-31; and
3. **Adopt an ordinance annexing the subject property** into the corporate limits of the Town of Long View, the closest municipal city limit.

Certification

The undersigned certify that this petition is voluntary and signed by 100% of owners of the real property requesting annexation.

Executed this ____ day of 6/19/2026, 2026.

Property Owner(s):

[Owner Name]

Signature 

[Co-Owner Name, if applicable]

Signature 

Mailing Address: 400 West Windsor Street, Monroe, NC 28112

Phone: 704-508-7312

Email: kriscarlson1973@gmail.com



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE (828) 322-3921 FAX (828) 578-6637

STATE OF NORTH CAROLINA
COUNTY OF CATAWBA

CERTIFICATE OF SUFFICIENCY

Petition for Voluntary Non-Contiguous Annexation

I, Heather T. Minor, Town Clerk for the Town of Long View, North Carolina, do hereby certify that I have investigated the Petition for Voluntary Non-Contiguous Annexation submitted to the Town of Long View pursuant to N.C. Gen. Stat. § 160A-58.1, requesting the annexation of certain property described therein. The property is located at **1964 Old Shelby Road Hickory, NC 28602** and shown of Catawba County Tax Maps as PIN/Parcel ID: **279105093127**. The petition was submitted on June 19th, 2026.

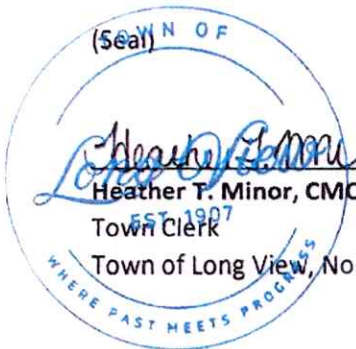
Based upon my investigation, I certify the following:

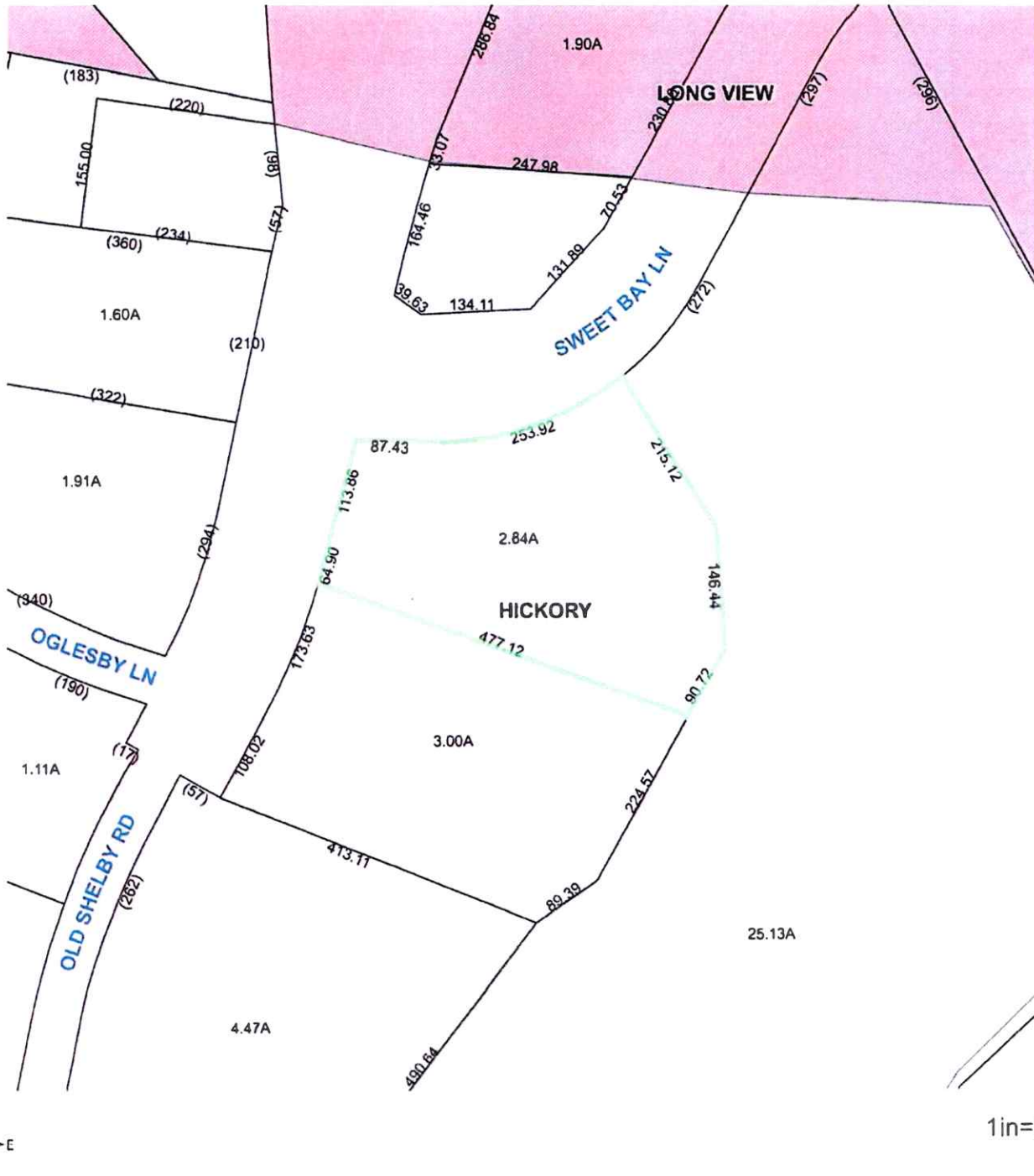
1. The petition has been signed by all of the owners of the real property described in the petition.
2. The petition contains a legal description of the property proposed for annexation.
3. The property proposed for annexation is contiguous to no other municipality.
4. The property proposed for annexation meets the requirements for voluntary non-contiguous annexation as set forth in N.C. Gen. Stat. § 160A-58.1.
5. The petition is sufficient and complies with the requirements of North Carolina law governing voluntary non-contiguous annexations.

Therefore, I hereby certify that the Petition for Voluntary Non-Contiguous Annexation is sufficient and may be considered by the Board of Aldermen of the Town of Long View.

This the 6th day of July, 2026.

(Seal)

Heather T. Minor, CMC, NCCMC
Town Clerk
Town of Long View, North Carolina




Parcel: 279105093127, 1964 OLD SHELBY RD HICKORY, 28602

Owners: CARLSON-MCNABB HOLDINGS LLC,

Owner Address: 400 W WINDSOR ST, MONROE NC 28112-4748

Values - Building(s): \$0, Land: \$41,300, Total: \$41,300

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06/10/2026

Parcel Report - Catawba County NC

Parcel Information:

Parcel ID: 279105093127
Parcel Address: 1964 OLD SHELBY RD
City: HICKORY, 28602
LRK(REID): 609013
Deed Book/Page: 3935/1635
Subdivision:
Lots/Block: B-1/
Last Sale: \$825,000 on 2025-04-14
Plat Book/Page: 88/54
Legal: LOT B-1 PLAT 88-54
Calculated Acreage: 2.840
Tax Map:
Township: HICKORY
State Road #:

Owner Information:

Owner: CARLSON-MCNABB HOLDINGS LLC
Owner2:
Address: 400 W WINDSOR ST
Address2:
City: MONROE
State/Zip: NC 28112-4748
Click [here](#) to update owner mailing address.

School Information:

School District: HICKORY
Elementary School: LONGVIEW/SOUTHWEST
Middle School: GRANDVIEW
High School: HICKORY
School Map

Tax/Value Information: Tax Rates

City Tax District: All in County
County Fire District: LONG VIEW RURAL
Building(s) Value: \$0
Land Value: \$41,300
Assessed Total Value: \$41,300
Year Built/Remodeled: /
Tax Revaluation 2023: Info, COMPER
You can contact the Real Property division of the
Tax Office at: 828.465.8436
Tax Bill

Zoning Information:

Zoning District: HICKORY
Zoning1: IND
Zoning2:
Zoning3:
Zoning Overlay:
Small Area:
Split Zoning Districts: /
Zoning Agency Phone Numbers

Miscellaneous:

Current: If available, Building Permits for this parcel.
Before 12/4/23: Building Permit Address Search for this parcel.

If available, Building Permits for this parcel. Septic links are not permits.
Septic Final Permits prior to 08/2018, contact Environmental Health.

Building Details

WaterShed:

Voter Precinct: P19/ Voting Map

Parcel Report Data Descriptions

Firm Panel Date:

Firm Panel #:

2010 Census Block:

2010 Census Tract:

Agricultural District:

List all Owners

Deed History Report

Assessment Report

This map/report product was prepared from the Catawba County, NC Geospatial Information Services. Catawba County has made substantial efforts to ensure the accuracy of location and labeling information contained on this map or data on this report. Catawba County promotes and recommends the independent verification of any data contained on this map/report product by the user. The County of Catawba, its employees, agents, and personnel, disclaim, and shall not be held liable for any and all damages, loss or liability, whether direct, indirect or consequential which arises or may arise from this map/report product or the use thereof by any person or entity.

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TOWN OF LONG VIEW

2404 1ST AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Memorandum

To: Mayor Marlow and Board of Alderman
From: Susan Matheson, Town Planner
Date: July 13, 2026
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- **Acreage:** 3.00
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- **Proposed Zoning:** I-Industrial

The Planning Board will meet on July 16th and make its zoning recommendation.

Suggested Action: That the Board of Alderman would schedule a public hearing for the Voluntary Annexation Petition, and a separate public hearing for the Zoning Map Amendment; both to be held at the next scheduled Board of Alderman meeting on September 14, 2026.

**Petition for Voluntary Annexation
Pursuant to N.C.G.S. §160A-31 and §160A-58**

To: **The Honorable Mayor and Board of Aldermen**
Town of Long View, North Carolina

The undersigned, being the owner(s) of the real property located at 1964 OLD SHELBY RD HICKORY, NC 28602 and shown on Catawba County Tax Maps as PIN/Parcel ID: 279105093127 respectfully petition the **Town of Long View** for the annexation of said property into the corporate limits of the Town pursuant to **N.C.G.S. §160A-31**.

The property described herein is **non-contiguous** but is in **closest proximity** to the existing corporate limits of the **Town of Long View**, its address is 1964 OLD SHELBY RD HICKORY, NC 28602 and shown on Catawba County Tax Maps as PIN/Parcel ID: 279105093127.

Property Description

Address: 1964 OLD SHELBY RD HICKORY, NC 28602
PIN/Parcel ID: 279105093127

Acreage: 2.84

Legal Description: Deed Book/Page: 3935/1635 (Attach deed or metes and bounds description)

Statement of Request

The undersigned respectfully request that the Town of Long View:

1. **Consider this petition** for voluntary non-contiguous annexation in accordance with N.C.G.S. §160A-31 and §160A-58;
2. **Initiate the required investigation** and public hearing process in accordance with N.C.G.S. §160A-31; and
3. **Adopt an ordinance annexing the subject property** into the corporate limits of the Town of Long View, the closest municipal city limit.

Certification

The undersigned certify that this petition is voluntary and signed by 100% of owners of the real property requesting annexation.

Executed this ____ day of 6/19/2026, 2026.

Property Owner(s):

[Owner Name]

Signature Kristen Carlson

[Co-Owner Name, if applicable]

Signature Kristen Carlson

Mailing Address: 400 West Windsor Street, Monroe, NC 28112

Phone: 704-506-7312

Email: kris Carlson1973@gmail.com



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX (828) 578-6637

STATE OF NORTH CAROLINA
COUNTY OF CATAWBA

CERTIFICATE OF SUFFICIENCY

Petition for Voluntary Non-Contiguous Annexation

I, Heather T. Minor, Town Clerk for the Town of Long View, North Carolina, do hereby certify that I have investigated the Petition for Voluntary Non-Contiguous Annexation submitted to the Town of Long View pursuant to N.C. Gen. Stat. § 160A-58.1, requesting the annexation of certain property described therein. The property is located at **1964 Old Shelby Road Hickory, NC 28602** and shown of Catawba County Tax Maps as **PIN/Parcel ID: 279105093127**. The petition was submitted on June 19th, 2026.

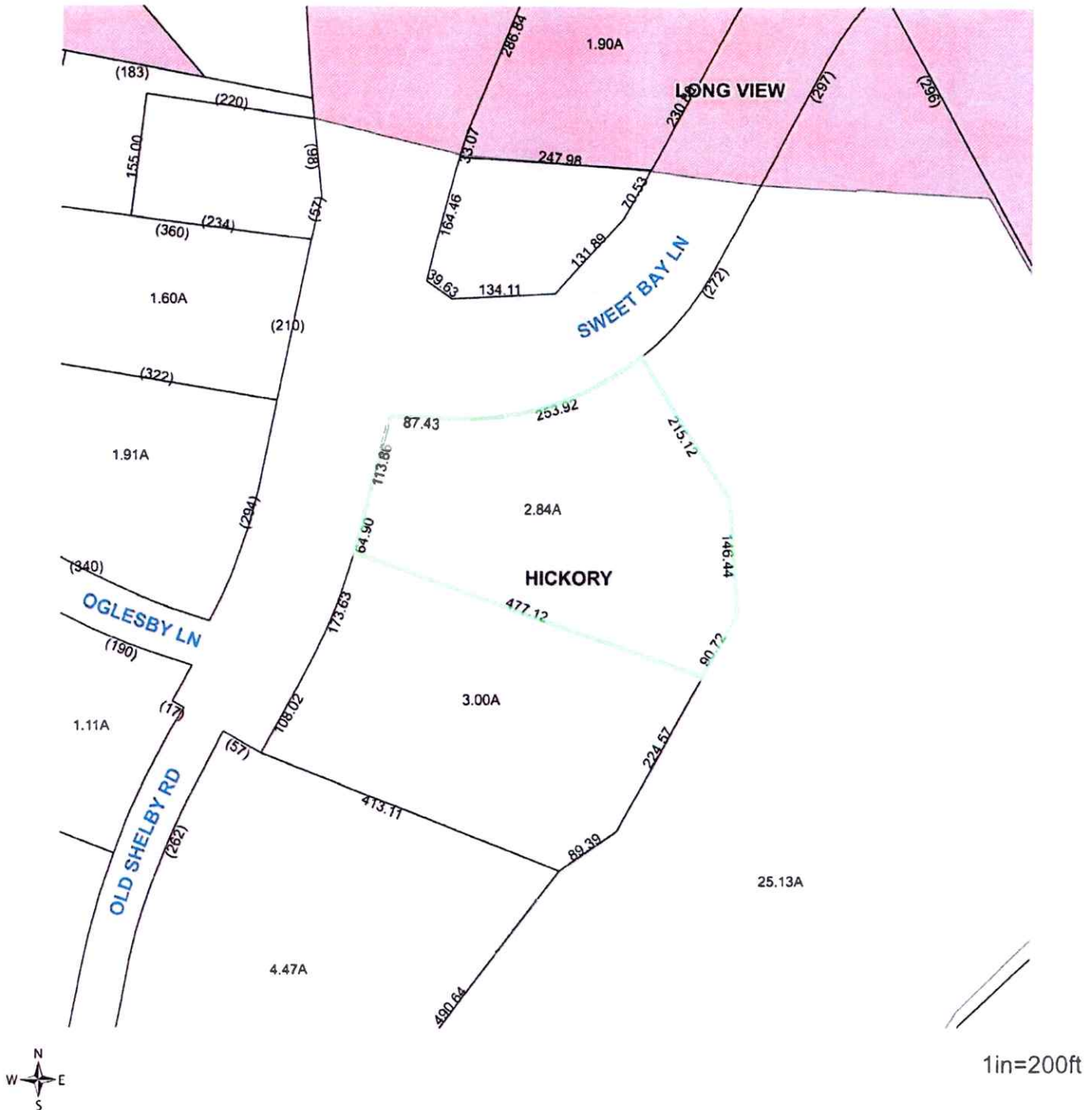
Based upon my investigation, I certify the following:

1. The petition has been signed by all of the owners of the real property described in the petition.
2. The petition contains a legal description of the property proposed for annexation.
3. The property proposed for annexation is contiguous to no other municipality.
4. The property proposed for annexation meets the requirements for voluntary non-contiguous annexation as set forth in N.C. Gen. Stat. § 160A-58.1.
5. The petition is sufficient and complies with the requirements of North Carolina law governing voluntary non-contiguous annexations.

Therefore, I hereby certify that the Petition for Voluntary Non-Contiguous Annexation is sufficient and may be considered by the Board of Aldermen of the Town of Long View.

This the 6th day of July, 2026.





Parcel: 279105093127, 1964 OLD SHELBY RD HICKORY, 28602

Owners: CARLSON-MCNABB HOLDINGS LLC,

Owner Address: 400 W WINDSOR ST, MONROE NC 28112-4748

Values - Building(s): \$0, Land: \$41,300, Total: \$41,300

This map/report product was prepared from the Catawba County, NC Geospatial Information Services. Catawba County has made substantial efforts to ensure the accuracy of location and labeling information contained on this map or data on this report. Catawba County promotes and recommends the independent verification of any data contained on this map/report product by the user. The County of Catawba, its employees, agents, and personnel, disclaim, and shall not be held liable for any and all damages, loss or liability, whether direct, indirect or consequential which arises or may arise from this map/report product or the use thereof by any person or entity.

Copyright 2026 Catawba County NC

06/10/2026

Parcel Report - Catawba County NC

Parcel Information:

Parcel ID: **279105093127**
Parcel Address: 1964 OLD SHELBY RD
City: HICKORY, 28602
LRK(REID): 609013
Deed Book/Page: 3935/1635
Subdivision:
Lots/Block: B-1/
Last Sale: \$825,000 on 2025-04-14
Plat Book/Page: 88/54
Legal: LOT B-1 PLAT 88-54
Calculated Acreage: 2.840
Tax Map:
Township: HICKORY
State Road #:

Tax/Value Information: Tax Rates

City Tax District: All in County
County Fire District: LONG VIEW RURAL
Building(s) Value: \$0
Land Value: \$41,300
Assessed Total Value: \$41,300
Year Built/Remodeled: /
Tax Revaluation 2023: Info, COMPER
You can contact the Real Property division of the
Tax Office at: 828.465.8436
Tax Bill

Miscellaneous:

Current: If available, Building Permits for this parcel.
Before 12/4/23: Building Permit Address Search for this parcel.

If available, Building Permits for this parcel. Septic links are not permits.
Septic Final Permits prior to 08/2018, contact Environmental Health.

Building Details

WaterShed:

Voter Precinct: P19/Voting Map

Parcel Report Data Descriptions

List all Owners

Deed History Report

Owner Information:

Owner: CARLSON-MCNABB HOLDINGS LLC
Owner2:
Address: 400 W WINDSOR ST
Address2:
City: MONROE
State/Zip: NC 28112-4748
Click [here](#) to update owner mailing address.

School Information:

School District: HICKORY
Elementary School: LONGVIEW/SOUTHWEST
Middle School: GRANDVIEW
High School: HICKORY
School Map

Zoning Information:

Zoning District: HICKORY
Zoning1: IND
Zoning2:
Zoning3:
Zoning Overlay:
Small Area:
Split Zoning Districts: /
Zoning Agency Phone Numbers

Firm Panel Date:

Firm Panel #:

2010 Census Block:

2010 Census Tract:

Agricultural District:

Assessment Report

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**Petition for Voluntary Annexation
Pursuant to N.C.G.S. §160A-31 and §160A-58**

To: The Honorable Mayor and Board of Aldermen
Town of Long View, North Carolina

The undersigned, being the owner(s) of the real property located at **1970 OLD SHELBY RD HICKORY, NC 28602** and shown on Catawba County Tax Maps as **PIN/Parcel ID: 279105080665** respectfully petition the **Town of Long View** for the annexation of said property into the corporate limits of the Town pursuant to **N.C.G.S. §160A-31**.

The property described herein is **non-contiguous** but is in **closest proximity** to the existing corporate limits of the **Town of Long View**, its address is **1970 OLD SHELBY RD HICKORY, NC 28602** and shown on Catawba County Tax Maps as **PIN/Parcel ID: 279105080665**.

Property Description

Address: 1970 OLD SHELBY RD HICKORY, NC 28602
PIN/Parcel ID: 279105080665

Acreage: 2.84

Legal Description: Deed Book/Page: 3935/1635 (Attach deed or metes and bounds description)

Statement of Request

The undersigned respectfully request that the Town of Long View:

1. **Consider this petition** for voluntary non-contiguous annexation in accordance with N.C.G.S. §160A-31 and §160A-58;
2. **Initiate the required investigation** and public hearing process in accordance with N.C.G.S. §160A-31; and
3. **Adopt an ordinance annexing the subject property** into the corporate limits of the Town of Long View, the closest municipal city limit.

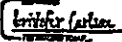
Certification

The undersigned certify that this petition is voluntary and signed by 100% of owners of the real property requesting annexation.

Executed this ____ day of 6/19/2026, 2026.

Property Owner(s):

[Owner Name]

Signature 

[Co-Owner Name, if applicable]

Signature 

Mailing Address: 400 West Windsor Street, Monroe, NC 28112

Phone: 704-508-7312

Email: kris Carlson1973@gmail.com



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE (828) 322-3921 FAX: (828) 578-6637

STATE OF NORTH CAROLINA
COUNTY OF CATAWBA

CERTIFICATE OF SUFFICIENCY

Petition for Voluntary Non-Contiguous Annexation

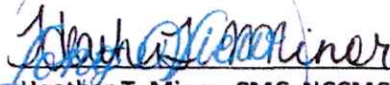
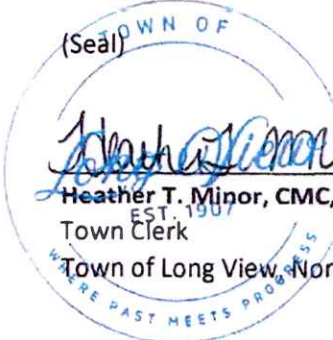
I, Heather T. Minor, Town Clerk for the Town of Long View, North Carolina, do hereby certify that I have investigated the Petition for Voluntary Non-Contiguous Annexation submitted to the Town of Long View pursuant to N.C. Gen. Stat. § 160A-58.1, requesting the annexation of certain property described therein. The property is located at **1970 Old Shelby Road Hickory, NC 28602** and shown of Catawba County Tax Maps as PIN/Parcel ID: 279105080665. The petition was submitted on June 19th, 2026.

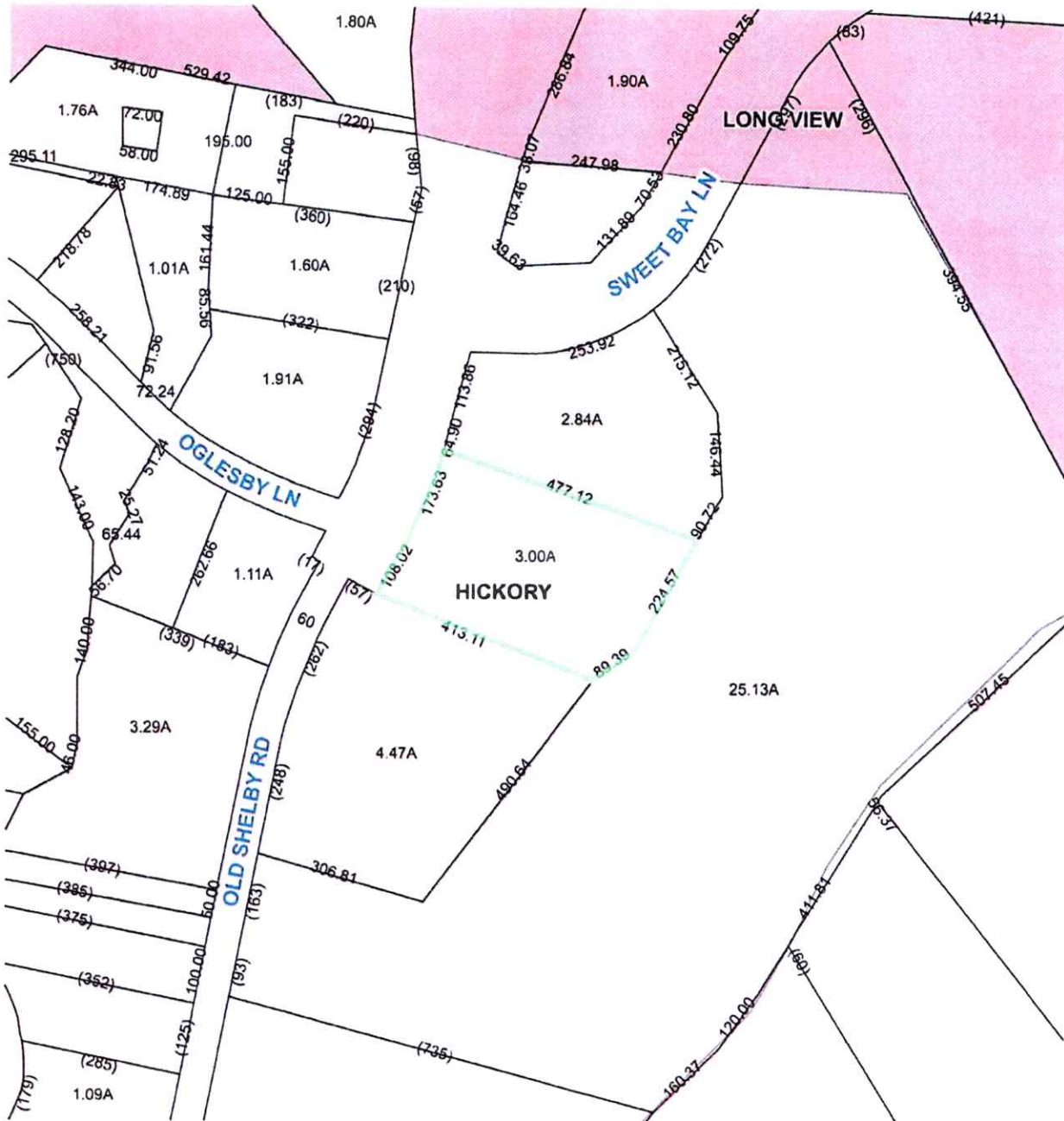
Based upon my investigation, I certify the following:

1. The petition has been signed by all of the owners of the real property described in the petition.
2. The petition contains a legal description of the property proposed for annexation.
3. The property proposed for annexation is contiguous to no other municipality.
4. The property proposed for annexation meets the requirements for voluntary non-contiguous annexation as set forth in N.C. Gen. Stat. § 160A-58.1.
5. The petition is sufficient and complies with the requirements of North Carolina law governing voluntary non-contiguous annexations.

Therefore, I hereby certify that the Petition for Voluntary Non-Contiguous Annexation is sufficient and may be considered by the Board of Aldermen of the Town of Long View.

This the 6th day of July, 2026.

(Seal)

Heather T. Minor, CMC, NCCMC
Town Clerk
Town of Long View, North Carolina




1in=300ft

Parcel: 279105080665, 1970 OLD SHELBY RD HICKORY, 28602

Owners: CARLSON-MCNABB HOLDINGS LLC,

Owner Address: 400 W WINDSOR ST, MONROE NC 28112-4748

Values - Building(s): \$1,800, Land: \$36,100, Total: \$37,900

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06/10/2026

Parcel Report - Catawba County NC

Parcel Information:

Parcel ID: **279105080665**
Parcel Address: 1970 OLD SHELBY RD
City: HICKORY, 28602
LRK(REID): 48529
Deed Book/Page: 3935/1635
Subdivision:
Lots/Block: B-2/
Last Sale: \$825,000 on 2025-04-14
Plat Book/Page: 88/54
Legal: LOT B-2 PLAT 88-54
Calculated Acreage: 3.000
Tax Map: 134H 02001A
Township: HICKORY
State Road #: 1124

Owner Information:

Owner: CARLSON-MCNABB HOLDINGS LLC
Owner2:
Address: 400 W WINDSOR ST
Address2:
City: MONROE
State/Zip: NC 28112-4748
Click [here](#) to update owner mailing address.

School Information:

School District: HICKORY
Elementary School: LONGVIEW/SOUTHWEST
Middle School: GRANDVIEW
High School: HICKORY
School Map

Tax/Value Information: Tax Rates

City Tax District: All in County
County Fire District: LONG VIEW RURAL
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Assessed Total Value: \$37,900
Year Built/Remodeled: /
Tax Revaluation 2023: Info, COMPER
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Tax Bill

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Zoning1: IND
Zoning2:
Zoning3:
Zoning Overlay:
Small Area:
Split Zoning Districts: /
Zoning Agency Phone Numbers

Miscellaneous:

Current: If available, Building Permits for this parcel.
Before 12/4/23: Building Permit Address Search for this parcel.

If available, Building Permits for this parcel. Septic links are not permits.
Septic Final Permits prior to 08/2018, contact Environmental Health.

Building Details

WaterShed:

Voter Precinct: P19/ Voting Map

Parcel Report Data Descriptions

Firm Panel Date: 2007-09-05

Firm Panel #:

2010 Census Block: 2002

2010 Census Tract: 011101

Agricultural District:

List all Owners

Deed History Report

Assessment Report

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ORDINANCE NO. CO-04-26-27

AN ORDINANCE DIRECTING TOWN OFFICIALS TO VACATE AND CLOSE THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED

WHEREAS, N.C. Gen. Stat. § 160D-1201, et seq. authorizes any local government by ordinance to provide for the repair, closing, or demolition of dwellings, as defined by N.C. Gen. Stat. § 160D-1201(a), found unfit for human habitation due to dilapidation, defects increasing the hazards of fire, accidents or other calamities, lack of ventilation, light, or sanitary facilities, or other conditions rendering the dwellings unsafe or unsanitary, or dangerous or detrimental to the health, safety, morals, or otherwise inimical to the welfare of the residents of the local government; and

WHEREAS, the Town has adopted by ordinance in Chapter 152, Section 152.25 (d) of the Town of Long View Code of Ordinances (“Residential Minimum Housing”) to provide for the repair, closing, or demolition of dwellings found unfit for human habitation; and

WHEREAS, on or about April 7, 2026, the Code Enforcement Officer, as defined in Section 152.03 of the Residential Minimum Housing Ordinance, found the Dwelling located at 168 19th St NW, Unit 168C, Hickory, North Carolina, Parcel ID: 279319601783 (the “Dwelling”), as unfit for human habitation; and

WHEREAS, on April 7, 2026, the Code Enforcement Officer, after conducting a preliminary investigation disclosing a basis for such charges, issued and caused to be served on Hilltop NC LLC, the Owner of the Dwelling, as defined by N.C. Gen. Stat. § 160D-1202(1), and parties in interest of such Dwellings a complaint stating the charges in that respect and containing a notice that an administrative hearing would be held before the Code Enforcement Officer, or the designated agent, at a place within Catawba County; and

WHEREAS, after notice and an administrative hearing, the Code Enforcement Officer determined that the Dwelling was unfit for human habitation due to the fact that conditions within the Dwelling exist which violate or do not comply with one or more of the minimum standards of fitness established by the Residential Minimum Housing Ordinance and stated, in writing, findings of fact to support that determination; and

WHEREAS, the repair to the Dwelling can be made at a reasonable cost in relation to the value of the Dwelling; and

WHEREAS, on April 28, 2026, the Code Enforcement Officer issued and caused to be served on the Owner an order requiring the Owner to repair, alter, or improve the dwelling or to vacate and close the Dwelling by a date not later than July 27, 2026; and

WHEREAS, the Owner of the Dwelling has been given a reasonable opportunity to bring the Dwelling into conformity with the Minimum Housing Standards, but has failed to comply; and

WHEREAS, N.C. Gen. Stat. § 160D-1203 provides that if the Owner fails to comply with

ORDINANCE NO. CO-04-26-27

an order to vacate, close and/or remove the Dwelling, the Code Enforcement Officer may, following ordinance adopted by the governing board, cause the Dwelling to be vacated, closed, posted with a placard on the main entrance of the Dwelling the following words: "This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful," and removed; and

WHEREAS, the Town Council has determined that the Dwelling is unfit for human habitation due to structural damage and deterioration rendering the Dwelling unsafe or unsanitary, or dangerous or detrimental to the health, safety, morals, or otherwise inimical to the welfare of the residents of the Town of Long View; and

WHEREAS, based on the foregoing, the Town Council finds that the Dwelling should be vacated and closed to meet the requirements of the Minimum Housing Standards, and should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Town Council finds that all of the provisions of the Minimum Housing Standards have been complied with as a condition of the adoption of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Long View, that:

SECTION 1. The Owner of the Dwelling having been notified in accordance with Chapter 160D of the North Carolina General Statutes, is hereby ordered to vacate the Dwelling on or before August 20, 2026.

SECTION 2. The real property upon which the Dwelling is situated is more particularly described as follows:

BEGINNING at a set PK nail in curbing, said nail being the point of intersection of the westerly right of way of 18th Street NW, and the southern right of way of Second Avenue NW, and said nail being the Point of Beginning; thence with running with said westerly right of way of said 18th Street Place NW S 04 37 33 W, a distance of 679.91 feet to an existing 2" pipe, and said pipe being the northeast corner of Swift Air, Inc., as described in Deed Book 2032 at Page 1809 in the Catawba County Registry; thence with the line of said Swift Air, Inc., N 87 21 56 W, a distance of 99.98 feet to a 1" pipe; thence S 04 33 52 W, a distance of 74.97 feet to a #5 iron rebar; thence S 87 20 17 E, a distance of 100.10 feet to a 2" iron pipe on the westerly right of way of said 18th Street Place NW; thence westerly along said right of way of an existing alleyway having a right of way width of 15 feet; thence N 87 15 28 W, a distance of 372.45 feet to a 1" pipe, said pipe being the northeasterly corner of Ruth Arlee Bryant as described in Deed Book 966 at Page 209 in said Registry; thence N 87 13 28 W, a distance of 109.83 feet to a 2" pipe on the easterly right of way of 19th Street NW; thence northerly with said right of way of said 19th Street NW N 04 25 30 E, a distance of 505.69 feet to a #5 iron rebar at an existing headwall; thence N 46 29 58 E, a distance of 64.24 feet to an iron pin set in the center of a branch and the southern right of way of said Second

ORDINANCE NO. CO-04-26-27

Avenue NW; thence S 81 11 00 E, a distance of 442.21 feet to the Point of Beginning, containing 378,169 square feet or 8.682 acres, more or less, according to a survey prepared by Craig L. Long, NC R.L.S. #2993 of Reeser Surveying and Mapping, LLC, (Pell City, Alabama) and Professional Property Surveyors, Inc. of Mooresville, N.C. said survey being dated June 6, 2011 and being entitled "Hilltop Limited Partnership".

Parcel ID: 279319601783

SECTION 3. That the Owner of the real property described herein is Hilltop NC LLC.

SECTION 4. The Code Enforcement Officer or his designee is hereby authorized and directed to place a placard on the main entrance of the Dwelling containing the legend: "THIS DWELLING IS UNFIT FOR HUMAN HABITATION. THE USE OR OCCUPATION OF THIS DWELLING FOR HUMAN HABITATION IS PROHIBITED AND UNLAWFUL. ANYONE FOUND TRESPASSING ON THE PROPERTY CAN BE CHARGED WITH A CLASS 1 MISDEMEANOR."

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from a Dwelling to which it is affixed thereto pursuant to this Ordinance. It shall likewise be unlawful for any person to occupy or to permit the occupancy of a Dwelling having been declared to be unfit for human habitation. Occupation of a building so posted shall constitute a Class 1 misdemeanor.

SECTION 6. That Owner and parties in interest of the Dwelling are hereby ordered to vacate and close the Dwelling found by the Code Enforcement Officer and Town Council to be unfit for human habitation within thirty (30) days from the date of adoption of this Ordinance. If the Owner or parties in interest fail to have the Dwelling vacated within thirty (30) days from the adoption of this Ordinance, the Code Enforcement Officer is hereby authorized to commence summary ejectment proceedings pursuant to N.C. Gen. Stat. § 160D-1203(8).

If the Owner or parties in interest shall fail or refuse to vacate and close Dwelling within the time allowed, then the Code Enforcement Officer is hereby authorized to proceed to vacate, close and secure the Dwelling in accordance with this Ordinance pursuant to the Minimum Housing Standards and N.C. Gen. Stat. § 160D-1203. The cost of vacating and closing by the Code Enforcement Officer shall be a lien against the real property upon which the cost was incurred as provided in the Minimum Housing Standards and N.C. Gen. Stat. § 160D-1203(7).

SECTION 7. The Code Enforcement Officer or his designee is further directed and authorized to take such other and further action and exercise such other powers with respect to said dwelling as may be necessary or convenient to carry out and effectuate the provisions of the Minimum Housing Code of the Town of Long View.

SECTION 8. That the Town Clerk is hereby directed to record a certified copy of this Ordinance in the Office of the Catawba County Register of Deeds and see that it is properly

ORDINANCE NO. CO-04-26-27

indexed in the name of the Owner in the grantor index.

SECTION 9. That all ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

SECTION 10. That if any section, subsection, paragraph, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed severable and such holding shall not affect the validity of the remaining portions hereof.

SECTION 11. That the Town Attorney is authorized to proceed with in rem foreclosure proceedings to collect taxes and liens owed for the property, if any.

SECTION 12. This Ordinance shall become effective upon its adoption.

ORDAINED by Town Council for the Town of Long View, North Carolina, this 10th day of August, 2026.

THE TOWN OF LONG VIEW,
a North Carolina Municipal Corporation

ATTEST:

Heather Minor, CMC, NCCMC
Town Clerk

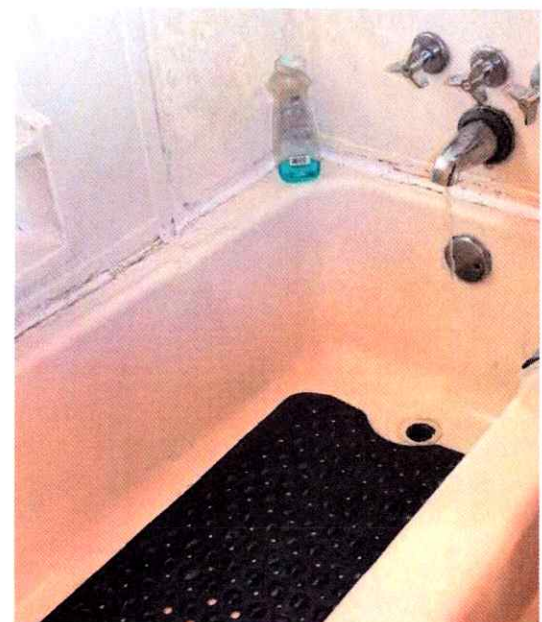
Douglas E. Marlowe Jr., Mayor

(Seal)

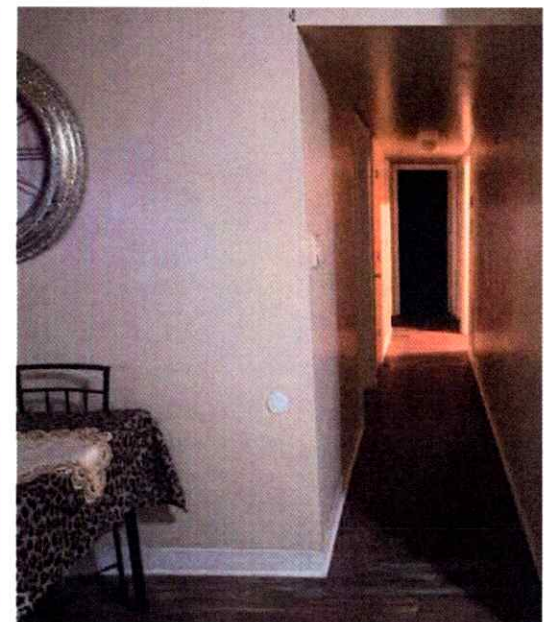
168 19th St NW; Unit 168C
Photo Date:07APR2026



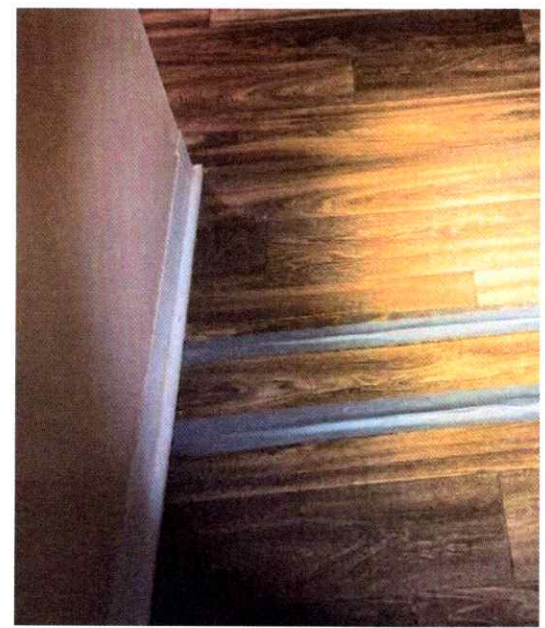
168 19th St NW; Unit 168C
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168 19th St NW; Unit 168C
Photo Date:07APR2026



168 19th St NW; Unit 168C
Photo Date:07APR2026





TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Provided by Town Attorney Jimmy Summerlin

MOTION:

I move that that, notwithstanding the Town's general restriction on leasing the Town of Long View Recreation Center, the Town Manager be authorized to permit the use of the Town of Long View Recreation Center by Emergency Response Management Agencies, subject to the following:

1. As used in this motion, Emergency Response Management Agencies shall mean: Agencies operating under the authority of the Town of Long View, Burke, Catawba, and surrounding counties and the various municipalities thereof, including, but without limitation, Police, Sheriff, Fire, Public Works, and Emergency Response; Agencies operating under the authority of the State of North Carolina, including, but without limitation, Highway Patrol, Bureau of Investigation, Emergency Management, Forest Service, National Guard, and Civil Air Patrol; Agencies operating under the authority of the United States government, including, but without limitation, the FBI, FEMA, Forest Service, and all branches of the United States Military.
2. Where appropriate, the Town Manager shall require any agency desiring use of the Town of Long View Recreation Center to provide evidence of liability insurance of not less than \$1 million with the Town of Long View named as an additional insured.
3. Where appropriate, the Town Manager, in consultation with the Town Attorney, shall prepare a Memorandum of Understanding to be executed by the agency requesting use of the Town of Long View Recreation Center detailing the extent of the permitted use, the duration thereof, and other provisions as appropriate based on the intended usage.

CAP MOU Registration No. **DRAFT**

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF LONG VIEW, ~~NORTH CAROLINA~~
AND
CIVIL AIR PATROL, INC.

THIS MEMORANDUM OF UNDERSTANDING (the "MOU") is executed and delivered by and between the Town of Long View, ~~North Carolina~~ ("Long View"), ~~a sub-division of the state of North Carolina~~ North Carolina municipal corporation, and the Civil Air Patrol, Inc. ("CAP"), a non-profit corporation organized within the North Carolina Department of Public Safety pursuant to the statutory authorities granted in N.C. Gen. Stat. § 143B-1030 et seq., acting by and through its North Carolina Wing.

- I. **PURPOSE:** The purpose of this MOU is to define and establish cooperation between Long View and CAP for the use of the Long View Recreation Center.
- II. **AREAS OF COOPERATION:** Through this MOU, LONG VIEW and CAP shall work together in a manner consistent with laws of North Carolina. LONG VIEW and CAP shall use its respective best efforts to accomplish the following:

Facilitate use of the Long View Recreation Center Building, located on 2nd Ave. NW for the purpose of weekly Civil Air Patrol meetings, subject to availability. All meeting times shall be coordinated and scheduled by CAP with the Long View Town Manager or his/her designee. Any use, other than regularly scheduled weekly meetings, shall require the advanced approval of the Long View Town Manager, or his/her designee.

- III. **TERM & CANCELLATION:** This MOU becomes effective when signed by all parties or their duly authorized representatives. The MOU may only be amended by written instrument signed by the duly authorized representatives of each respective party. The term of this MOU is one (1) year from the effective date, and it may be renewed or extended at the end of that term by a writing executed by the parties hereto. This MOU shall remain in effect until superseded or rescinded by either party to the MOU. Either party may terminate this MOU by providing 30 days written notice to the other party, which notice shall be mailed to the address shown below:

Town of Long View, NC
Attn: Town Manager

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2404 First Ave S W
Hickory, NC 28602

Civil Air Patrol, Inc.
Attn: Hickory Composite Squadron
3520 Alamance Road
Burlington, NC 27215

with a copy to:

Civil Air Patrol, Inc.
National Headquarters
Attn: Office of General Counsel
105 S. Hansell Street
Maxwell AFB, AL 36112

IV. FINANCES: No payments are authorized by this MOU.

V. NON-OPERATIONAL MOA: No operational missions are authorized by this MOU. This MOU is for use of the Long View Recreation Center facility by the Hickory Composite Squadron only. This MOU does not authorize any specific or general search-and-rescue, air operations, ground operations, counterdrug missions, training, or any other Operations (as defined in CAPR 111-2), and the use of the Recreation Center pursuant to this MOU is merely incidental to any such operation.

~~V. VI.~~ LIABILITY INSURANCE: At all times during the term of this MOU, CAP shall maintain a general liability policy with coverage of not less than \$1,000,000.00 per occurrence, shall cause the insurance carrier to name Long View as an additional insured on the policy, and shall provide a Certificate of Insurance to Long View (a) prior to any occupancy of the Long View Recreation Center and (b) not less than annually upon the renewal of such general liability policy.

Effective date: _____

CIVIL AIR PATROL, INC.

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By:
Title: Chief Operating Officer

TOWN OF LONG VIEW, NC

By: Melissa LaLonde, Town Manager

Attest: _____
Heather Minor, Town Clerk

Approved as to form:

Jimmy Summerlin, Town Attorney

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TOWN OF LONG VIEW

2404 1ST AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Provided by Town Attorney Jimmy Summerlin

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THIS MEMORANDUM OF UNDERSTANDING (the “MOU”) is executed and delivered by and between the Town of Long View, ~~North Carolina~~ (“Long View”), ~~a sub-division of the state of North Carolina~~ North Carolina municipal corporation, and the Civil Air Patrol, Inc. (“CAP”), a non-profit corporation organized within the North Carolina Department of Public Safety pursuant to the statutory authorities granted in N.C. Gen. Stat. § 143B-1030 et seq., acting by and through its North Carolina Wing.

- I. PURPOSE: The purpose of this MOU is to define and establish cooperation between Long View and CAP for the use of the Long View Recreation Center.
- II. AREAS OF COOPERATION: Through this MOU, LONG VIEW and CAP shall work together in a manner consistent with laws of North Carolina. LONG VIEW and CAP shall use its respective best efforts to accomplish the following:

Facilitate use of the Long View Recreation Center Building, located on 2nd Ave. NW for the purpose of weekly Civil Air Patrol meetings, subject to availability. All meeting times shall be coordinated and scheduled by CAP with the Long View Town Manager or his/her designee. Any use, other than regularly scheduled weekly meetings, shall require the advanced approval of the Long View Town Manager, or his/her designee.

- III. TERM & CANCELLATION: This MOU becomes effective when signed by all parties or their duly authorized representatives. The MOU may only be amended by written instrument signed by the duly authorized representatives of each respective party. The term of this MOU is one (1) year from the effective date, and it may be renewed or extended at the end of that term by a writing executed by the parties hereto. This MOU shall remain in effect until superseded or rescinded by either party to the MOU. Either party may terminate this MOU by providing 30 days written notice to the other party, which notice shall be mailed to the address shown below:

Town of Long View, NC
Attn: Town Manager

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2404 First Ave S W
Hickory, NC 28602

Civil Air Patrol, Inc.
Attn: Hickory Composite Squadron
3520 Alamance Road
Burlington, NC 27215

with a copy to:

Civil Air Patrol, Inc.
National Headquarters
Attn: Office of General Counsel
105 S. Hansell Street
Maxwell AFB, AL 36112

IV. FINANCES: No payments are authorized by this MOU.

V. NON-OPERATIONAL MOA: No operational missions are authorized by this MOU. This MOU is for use of the Long View Recreation Center facility by the Hickory Composite Squadron only. This MOU does not authorize any specific or general search-and-rescue, air operations, ground operations, counterdrug missions, training, or any other Operations (as defined in CAPR 111-2), and the use of the Recreation Center pursuant to this MOU is merely incidental to any such operation.

VI. LIABILITY INSURANCE: At all times during the term of this MOU, CAP shall maintain a general liability policy with coverage of not less than \$1,000,000.00 per occurrence, shall cause the insurance carrier to name Long View as an additional insured on the policy, and shall provide a Certificate of Insurance to Long View (a) prior to any occupancy of the Long View Recreation Center and (b) not less than annually upon the renewal of such general liability policy.

Effective date: _____

CIVIL AIR PATROL, INC.

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By:
Title: Chief Operating Officer

TOWN OF LONG VIEW, NC

By: Melissa LaLonde, Town Manager

Attest:

Heather Minor, Town Clerk

Approved as to form:

Jimmy Summerlin, Town Attorney

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TOWN OF LONG VIEW

2404 1ST AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Town of Long View Crisis Communication Plan Draft

This Crisis Communication Plan establishes policies and procedures for communicating with residents, businesses, employees, elected officials, partner agencies, and the media during emergencies, major incidents, disasters, and events that may affect public safety, municipal operations, or public confidence in the Town of Long View.

Authority and Scope

- This plan applies to all Town departments.
- The Public Information Officer (PIO) serves as the primary communications coordinator.
- The plan supplements the adopted PIO Standard Operating Guideline.

Communication Objectives

- Protect life and safety.
- Provide accurate, timely, and transparent information.
- Maintain public trust and confidence.
- Reduce rumors and misinformation.
- Support emergency response operations.

Crisis Communication Team

- Town Manager – Executive authority.
- PIO – Communication lead and spokesperson.
- Mayor – Community leadership messaging.
- Fire Chief – Fire and rescue incidents.
- Police Chief – Law enforcement incidents.
- Public Works Director – Utility and infrastructure incidents.
- HR/IT Director – Employee and technology incidents.

Crisis Activation Levels – Anything above Level 1 will affect citizens/businesses.

- Level 1: Routine Incident. *i.e. Road closures, special events, range days, hydrant flow testing, etc. (Non-Emergency Message)*
- Level 2: Significant Incident requiring coordinated messaging. *i.e., crime scene, active threat, residential/commercial structure fire. (Emergency to limited area)*
- Level 3: Major Crisis requiring full activation of the Crisis Communication Team. *Major infrastructure failure; LOD Death, Severe injury to personnel, OIS, etc. (Potential Town Wide Emergency)*

Incident Notification

- Upon confirmation of a major incident, the Incident Commander or department command staff will notify the PIO within a reasonable amount of time.
- Level 2 or Level 3: Chief(s)/Department Head to notify Town Manager.
- The PIO will gather relevant facts and coordinate directly with the appropriate Department Head to prepare public messaging.

Approval Process

- No "holding statement" information shall be released to the public or media without verbal or written request from the respective department.
- No information shall be released to the public or media without prior review and written approval from the Department Head or their designee. (Press Release)
- The PIO must ensure all details are verified and accurate before dissemination.

Board of Aldermen Notification Procedures by Town Manager

- Mayor/Board notified immediately for Level 2 and Level 3 incidents.
- Board notified through Town Manager.
- Board members refer media inquiries to the PIO.
- If ward specific, that board member is notified first.

Communication Channels

- My Long View App (primary emergency notification platform).
- Town Website.
- Facebook and official social media channels.
- Press releases and media briefings.
- Email notifications.

Media Relations

- All media requests shall be directed to the PIO.
- Only authorized spokespersons may issue official statements.
- Media staging areas should be established when appropriate.

Social Media During Emergencies

- Updates shall be timely and factual.
- Speculation shall be avoided.
- Misinformation should be corrected promptly.

Rumor Control (**Damage control**)

- Monitor traditional and social media.
- Correct inaccurate information using official channels.
- Publish verified facts regularly.

Joint Information Center (JIC)

- For major incidents involving multiple agencies, a Joint Information Center may be established.
- All messaging should be coordinated through participating agencies.

Recovery Communications

- Service restoration updates.
- Community assistance information.
- After-action reporting.
- Public appreciation messaging.

Training and Exercises

- Annual review of plan.
- Annual tabletop exercise.
- Department head and spokesperson training.

Appendix A – Sample Holding Statement (**Two Part**)

(Part 1) The Town of Long View is aware of an incident currently occurring. Emergency personnel are actively responding. Public safety remains our top priority. Additional information will be released as it becomes available and can be verified.

Please avoid the area of "xyz." (If known at the time)

(Part 2) Update/Full press release from department/town/etc.

Appendix B – Initial Incident Information Checklist

- What happened?
- When did it occur?
- Where did it occur?
- Who is affected?
- What actions should the public take?
- When will the next update be issued?



TOWN OF LONG VIEW

2404 1st AVENUE SOUTHWEST

LONG VIEW, NC 28602

TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Public Information Officer (PIO) Standard Operating Guideline

Purpose

The purpose of this guideline is to establish a clear and consistent flow of information between the Town of Long View Administration, Board of Aldermen (BOA), Fire Department, Police Department, and Public Works Department.

The Town of Long View Public Information Officer (PIO) is the designated spokesperson responsible for preparing, coordinating, and disseminating accurate and timely information to the public and the media regarding incidents, events, and matters of public interest.

General Policy

The Town of Long View is committed to transparent, accurate, and timely communication with the public and media. The PIO will serve as the centralized source for gathering, verifying, and distributing information on behalf of all Town departments while ensuring that operational integrity and safety are never compromised.

Authority

The Public Information Officer serves under the direction of the Town Manager and coordinates with Department Heads and Incident Command during emergency and non-emergency incidents. This SOP establishes the official procedures for the release of public information on behalf of the Town of Long View.

Responsibilities of the Public Information Officer (PIO)

The PIO shall:

- Serve as the primary contact for all media and public inquiries regarding Town operations and incidents.
- Coordinate directly with the Incident Commander (IC) or designated command staff from Fire, Police, or Public Works.
- Verify all information prior to release and obtain written approval (via email, text, or signed authorization) from the Department Head or their designee.
- Prepare and release press statements, social media updates, public safety notices, and other forms of communication as necessary.
- Ensure messaging is consistent, accurate, and aligned with the Town's objectives.

Definitions of Major Incidents

Major Fire Incidents – Within fire district and rural fire district

A Major Fire Incident includes, *but is not limited to*:

- Multi-alarm fires involving industrial, commercial, or residential structures
- Fires involving fatalities or serious injuries
- Hazardous materials emergencies requiring evacuations or shelter-in-place orders
- Extended or complex rescue operations
- ~~Serious accidents involving fire department vehicles causing injury or death (Remove)~~
- Any incident resulting in death or serious injury to fire district personnel
- Significant aircraft accidents within Town limits
- Any other incident as deemed necessary by Fire Command Staff

Major Police Incidents

A Major Police Incident includes, *but is not limited to*:

- Officer-involved shootings or use-of-force events resulting in **serious** injury or death
- Active shooter situations or other mass-casualty threats
- Fatal vehicle accidents requiring prolonged road closures
- Amber Alerts or missing person investigations
- Significant criminal activity impacting public safety (e.g., homicide, armed robbery, large-scale drug seizures)
- Hazardous situations requiring evacuation, shelter-in-place, or law enforcement-led community advisories
- Any other incident as deemed necessary by Police Command Staff

Major Public Works Incidents

A Major Public Works Incident includes, *but is not limited to*:

- Water main breaks or extended service disruptions
- Significant water pressure issues affecting multiple service areas
- Water discoloration requiring public safety advisories

- Sewer overflows or hazardous wastewater events
- Hydrant flow testing that may temporarily affect water pressure
- Road closures due to sinkholes, storm damage, or infrastructure failures
- Any incident requiring emergency notifications to residents and businesses

Procedures for Information Release

1. Incident Notification

- Upon confirmation of a major incident, the Incident Commander or department command staff will notify the PIO **within a reasonable amount of time.**
- The PIO will gather relevant facts and coordinate directly with the appropriate Department Head to prepare public messaging.
- **If multi-agency/multi-disciplinary incidents, establish who is lead agency/department.**

2. Approval Process

- **No “holding statement” information shall be released to the public or media without verbal or written request from the respective department.**
- No information shall be released to the public or media without prior review and written approval from the Department Head or their designee. **(Press Release; details outside of “holding statement.”)**
- The PIO must ensure all details are verified and accurate before dissemination.

3. Public and Media Communication

The PIO may use the following channels to communicate incident information:

- Email or text notifications for urgent public alerts; **My Long View app**
- Official Town social media accounts
- Town of Long View website
- Press releases to local and regional media
- Coordination with partner agencies and news outlets

Examples of Scenarios Requiring PIO Communication

Fire Department

- Multi-alarm fires involving residential or commercial structures
- Fatal or serious-injury fires
- Hazardous material releases or major evacuations

Police Department

- Officer-involved shootings or **deadly** force incidents
- Major crimes (e.g., homicides, armed robberies)
- Amber Alerts or endangered missing persons
- Traffic fatalities causing extended closures

Public Works Department

- Water main breaks
- Widespread service disruptions
- Water discoloration or boil-water advisories
- Sewer overflows
- Hydrant flow testing
- Sinkholes or collapsed roadways

Media Relations Protocol

- All media requests must be directed to the PIO.
- Town personnel are not authorized to provide statements unless specifically approved.
- The PIO will ensure:
 - Media are safely guided to designated access points
 - Sensitive information, such as victim names or investigative details, remains confidential
 - Public safety and operational security are prioritized at all times

Review and Updates

This guideline shall be reviewed annually by the Town Manager, Fire Chief, Police Chief, Public Works Director, and PIO to ensure procedures remain current and effective.

Quick-Reference Guide: Major Incident Definitions

Department	Qualifies as a Major Incident
Fire Department	• Multi-alarm fires (residential, commercial, industrial) • Residential structure fires with significant damage • Fires involving fatalities or serious injuries • Hazardous materials requiring evacuation/shelter-in-place • Extended or complex rescues • Serious fire apparatus accidents causing injury/death • Any incident involving death or serious injury to fire personnel • Significant aircraft accidents
Police Department	• Officer-involved shootings or deadly force incidents • Active shooter situations • Homicides or large-scale violent crimes • Armed robberies or major drug seizures • Missing persons or Amber Alerts • Traffic fatalities requiring prolonged road closures • Hazardous situations requiring evacuation/shelter-in-place • Any other incident deemed significant by Police Command Staff
Public Works	• Water main breaks • Service disruptions affecting multiple customers • Water pressure issues impacting large areas • Water discoloration requiring public notification • Boil water advisories • Sewer overflows or hazardous wastewater incidents • Hydrant flow testing impacting water systems • Road collapses, sinkholes, or storm-damaged infrastructure
Administration / BOA	• Any matter of significant public interest • Situations impacting Town operations, finances, or services • Sensitive updates requiring official Board-level communication

Incident Notification Flowchart

Step 1: Incident Occurs



Step 2: Incident Commander (IC) / Department Command Staff

- Fire → Fire Chief / Deputy Chief
- Police → Police Chief / Police Major
- Public Works → Public Works Director / Supervisor



Step 3: Identify Crisis Activation Level

- **Level 1: Routine Incident (Non-Emergency Message required)**
- **Level 2: Significant Incident Requiring Coordinated Messaging (Emergency to limited area)**
- **Level 3: Major Crisis Requiring Full Activation of the Crisis Communication Team (Potential Town Wide Emergency)**



Step 4: Notify the PIO

- IC or Department Head must notify the PIO via phone, text, or email **within a reasonable amount of time. Department Heads/ Chief will reach out directly to the Town Manager.**



Step 5: PIO Confirms & Coordinates

- PIO gathers verified facts directly from IC or Department Head.
- Drafts initial **holding** statement **if incident is still active.**
- **Draft initial public statement.**



Step 6: Approval Process

- PIO obtains written approval (email/text/signature) from Department Head.
- **Verbal approval is okay for holding statements.**



Step 7: Public Communication Released

Channels Used:

- Official Town social media
- Town website alerts
- Press releases to media outlets
- Emergency notifications to residents if required- **My Long View App**



Step 8: Ongoing Updates

- PIO provides timely updates as the situation evolves.
- Coordinates with regional agencies if applicable.

Pre-Drafted Templates for Public & Media Communication

Holding Statement Template

[Date/Time] “The Town of Long View is aware of an incident currently occurring. Emergency personnel are actively responding. Public safety remains our top priority. Additional information will be released as it becomes available and can be verified. Please avoid the area of “xyz.” (If known at the time)”

Press Release Template

[Town of Long View Letterhead]

FOR IMMEDIATE RELEASE

Date: [Insert Date]

Contact: Heather T. Minor, Public Information Officer

 heather.minor@longviewnc.gov |  (828) 638-8484

[Incident Title — Clear and Concise]

LONG VIEW, NC — The Town of Long View **[Fire/Police/Public Works]** Department is currently responding to a **[type of incident]** in the area of **[location]**.

- **What happened:** [Brief, factual description]
- **When:** [Time & date]
- **Where:** [Location]
- **Impact:** [Road closures, service disruptions, safety concerns]
- **What residents should do:** [Evacuate, avoid area, conserve water, etc.]

The Town is working with **[partner agencies if applicable]** to resolve the situation as quickly and safely as possible. Updates will be provided on the **Town of Long View website** and official social media channels.

For media inquiries: Contact the Town PIO at the information above.

Pre-Drafted Social Media Templates

Fire Department — Residential Structure Fire

🔥 RESIDENTIAL STRUCTURE FIRE 🔥

The **Long View Fire Department** is currently responding to a residential structure fire in the [street/block] area.

⚠️ Please **avoid the area** and allow crews to work safely.

✅ No additional details are available at this time. Updates will be shared as they become available.

Follow for updates: [Town website link]

Police Department — Major Incident

🔥 POLICE ACTIVITY ALERT 🔥

The **Long View Police Department** is currently managing a [major incident type, e.g., active investigation] near [location].

⚠️ **Avoid the area** and follow all instructions from law enforcement.

ℹ️ Additional details will be released as confirmed.

Public Works — Water Service Disruption

🚧 WATER SERVICE ALERT 🚧

The **Long View Public Works Department** is responding to a [water main break / pressure issue / discoloration] in the [affected area].

💧 You may experience [service disruptions / low pressure / water discoloration].

✅ Crews are on-site, and updates will be posted as they become available.

More info: [Town website link]



Town of Long View Finance Department Report July 2026

General Fund:

8.3% of the Fiscal Year will be completed on July 31, 2026.
Revenues year to date totaled \$641,054.77 (10.6% of budget)
Expenditures year to date total \$1,146,300.65 (17.7% of budget).
Expenditures exceeded revenues by \$475,200.24

General Fund Highlights:

This early in the year it is to be expected that our expenses are more than the revenues, this is monthly due to paying all our Property/Liability insurance as well as our Workers Comp insurance in full rather than quarterly. By doing so we save roughly \$9,000.

Utility Fund:

8.3% of the Fiscal Year will be completed on July 31, 2026.
Year to date revenues totaled \$246,150.13 (7.74% of budgeted revenues).
Year to date expenditures totaled \$378,862.35 (11.92% budgeted)
Expenditures exceeded revenues by \$132,712.22

Utility Fund Highlights:

2,725 Bills totaling \$267,534.36
Disconnects for nonpayment 46
243 Late Fees were billed
New Service 20

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.
- (10) To view a recording released pursuant to G.S. 132-1.4A.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. - A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion



CODE ENFORCEMENT REPORT
July 2026



CODE ENFORCEMENT ACTIONS TRACKER July 2026

Case Number	Address	Violation Type	Case Status
LV2607-014	3833 1st Ave SW	Nuisance - TJD	Resolved
LV2607-015	142 38th St NW	Nuisance - Ovrgrth	Resolved
LV2607-016	3726 2nd Ave NW	Min Housing	Order Issued
LV2607-017	3726 2nd Ave NW	Nuisance - TJD	Resolved
LV2607-018	3726 2nd Ave NW	JNMV	Resolved
LV2607-046	235 22nd St SW	JNMV	Resolved
LV2607-047	411 22nd St SW	JNMV	Order Issued
LV2607-048	411 22nd St SW	Nuisance - Ovrgrth	Order Issued
LV2607-049	512 28th St SW	Nuisance - Ovrgrth	Resolved
LV2607-050	419 30th St SW	Nuisance - TJD	Owner Notified
LV2607-051	296 31st St SW	Nuisance - TJD	Order Issued
LV2607-052	290 31st St SW	JNMV	Order Issued
LV2607-053	290 31st St SW	Nuisance - TJD	Order Issued
LV2607-070	2103 2nd Ave NW	JNMV	Order Issued
LV2607-104	34 20th St NW	JNMV	Resolved



CODE ENFORCEMENT ACTIONS TRACKER

July 2026

Case Number	Address	Violation Type	Case Status
LV2607-105	2204 6th Ave NW	Nuisance - TJD	Resolved
LV2607-106	2208 Main Ave Dr NW	Nuisance - TJD	Owner Notified
LV2607-120	1931 2nd Ave SW	Nuisance - Ovrgh	Owner Notified
LV2607-121	415 19th St SW	JNMV	Owner Notified
LV2607-122	415 19th St SW	Nuisance - Ovrgh	Owner Notified
LV2607-123	519 19th St SW	Nuisance - Ovrgh	Owner Notified
LV2607-124	2054 1st Ave SW	Nuisance - Ovrgh	Owner Notified
LV2607-145	417 26th St NW	Nuisance - TJD	New Violation
LV2607-146	510 21st St SW	Nuisance - TJD	New Violation
LV2607-147	1744 13th Ave SW	Nuisance - TJD	New Violation
LV2607-148	2140 14th Ave PI SW	Nuisance - TJD	New Violation
LV2607-149	325 37th St SW	Nuisance - TJD	Owner Notified
LV2607-169	161 31st St SW	JNMV	New Violation
LV2607-170	177 29th St PI SW	JNMV	New Violation
LV2607-185	2349 5 th Ave NW	Nuisance – Ovrgh	New Violation
LV2607-186	2349 5 th Ave NW	Nuisance – TJD	New Violation



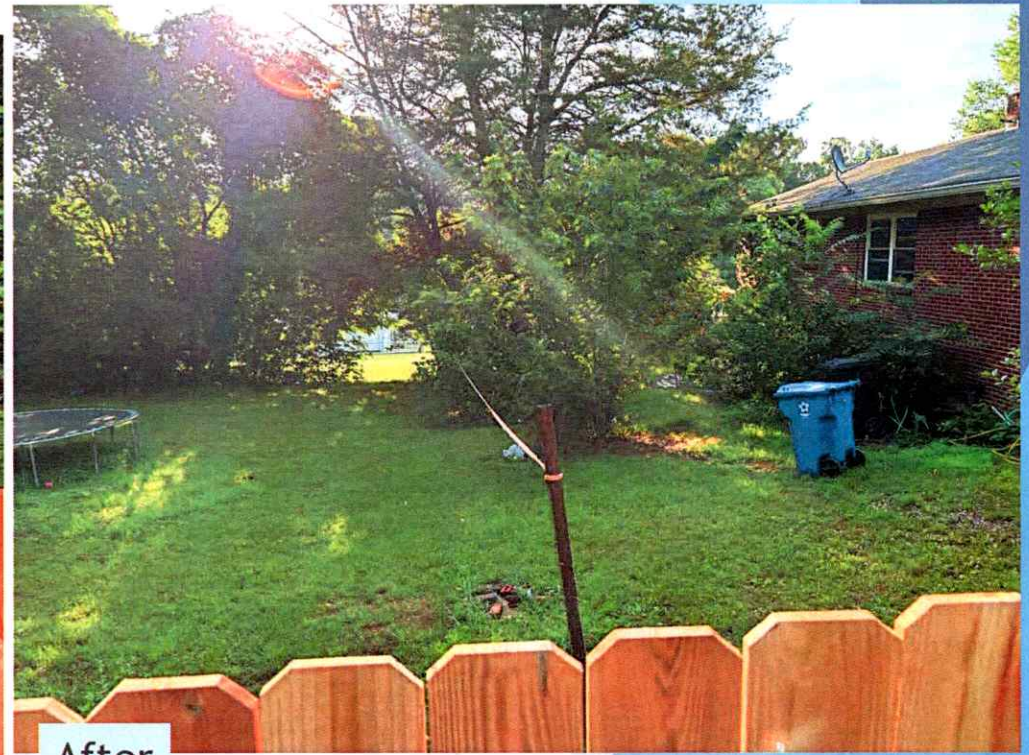
CODE ENFORCEMENT ACTIONS TRACKER July 2026

Case Number	Address	Violation Type	Case Status
LV2607-106	1225 39th St Cir SW	Nuisance - Ovrgh	New Violation
LV2607-120	1939 2nd Ave SW	Nuisance - Ovrgh	New Violation
LV2607-121	512 28th St SW	Nuisance - Ovrgh	New Violation
LV2607-122	161 29th St Pl SW	Nuisance - TJD	New Violation
LV2607-123	148 27th St SW	Nuisance - Ovrgh	New Violation

2204 6th Ave NW



Before



After

3833 1st Ave SW



Before



After

512 28th St SW



Before



After

34 20th St NW



Before



After

2103 2nd Ave NW



Before



After

1225 39th St Cir SW





Questions / Comments / Concerns?

Code Enforcement Officers:

Chad Powell: 828-455-3343, chad.powell@wpcog.org

Kevin Wyatt: 828-234-6023, kevin.wyatt@wpcog.org



Fire Department Activity Report

July 2026

Calls for the Month	75		FIRE RESPONSE TYPE
Structure Fires-Includes Mutual Aid	0	2	Alarm - Residential
17 / 40	Town	3	Alarm - Commercial
14 / 4	MA + ETJ		Alarm - Industrial
			Alarm - Institution
Average Number of Personnel (rounded)			Fire - Residential
4 / 3	Town		Fire - Commercial
3 / 3	County		Fire - Industrial
3 / NA	Mutual Aid		Fire - Institution
Estimated Risk Value			Fire - Vehicle
\$533,014,081	Town		Fire - Grass/Woods
\$12,000,000	County		Fire - Trash/Dumpster
		2	Fire - Other
Estimated Loss Value		4	MVA
\$0	Town		Auto-Crash Notification
\$0	County		Assist - PD
			Assist - Other
Training Hours	353.5		Public Dis./Prevention
Pre-Incident Surveys	2	3	Service
Overlapping Incidents	3		Good Intent
			Gas Leak
		2	Illegal Burn
Mutual Aid Given		3	HazCon
Mtn View	1		HazMat
Icard	4		Airport/Craft/Crash
Hickory	0	10	Mutual Aid/Standby
Cooksville	0		Search
Conover	4		Rescue
Other	1	2	CO Alarm
Mutual Aid Recieved			Other
Mtn View	2		
Icard	3		
Hickory	0		
Other	0	31	TOTAL FIRE
		1	Single Response

	MEDICAL RESPONSE TYPE
2	Breathing
11	Chest Pain
9	Sick / Unknown
2	Unconscious
	Seizure
2	Diabetic
1	Choking
	Laceration
	Assault/Stab/Shot
	Trauma/Amputate/Avulsion
3	Fall/Trip/Slip
	Fracture/Break
2	Hemorrhage/Bleeding
2	Behavioral/Psyc.
	Overdose
	Poisoning
	Suicide
1	Stroke
2	Exposure to Hot/Cold
	Burn
	Electrocution
1	Allergic Reaction/Anaphx.
	Bites/Stings
3	Gen.Pain/Back/Ab
	Pregnancy/O.B.
	Inhalation Injury
	Drowning
	Obvious Death
1	Cardiac Arrest
2	Lift Assist
	Other
44	TOTAL MEDICAL
0	Single Response

Respectfully submitted

John M. Keen

John E. Biley



LONG VIEW POLICE DEPARTMENT



Monthly Activity Report

July 2026

PATROL	
Dispatched Calls for Service	229
Self/Citizen Initiated Activity	103
Incident Reports	/
Larceny	3
Residential B&E&L	3
Business B&E&L	0
Motor Vehicle B&E&L	0
Motor Vehicle Theft	0
Damage to Property	3
Domestic / Non-Assault	6
Domestic / Assault	2
Aggravated Assaults	0
Sexual Crimes	1
Overdose	0
Death Investigations	1
Robbery	0
DRUG	6
Animal Control	7
Fraud	0
Total Incident Reports	57
Traffic	/
Traffic Stops	235
Citations	336
Warning Citations	1
Traffic Accidents	3
On-View Arrest	/
Felony	12
Misdemeanor	37
Criminal Papers Served	8
Training Hours	/
In-person	168
Online	64

Patrol	
Patrol Prosecution Summaries	7
Alarms	12
Residential Keep Checks	0
Business Keep Checks	6500
SW Primary SRO/Community Resource	
Security Checks	0
Doors Found Unsecured/Secured Back	0
Traffic Control	0
Community Resource Projects	1
Teacher Assist calls/mentor Students	0
Lockdown Drills/Fire/Tornado	0
DVO/Child Custody Calls	0
Teacher Parent Conferences	0
Lunch Buddy Program	0
Incident/Arrest/MV Accident Report	0
Animal Services	
Cats	11
Dogs	7
Dog Bites Incidents	2
Dispatched Calls	45
ACO Incident Reports	13
Citations	1
CRIMINAL INVESTIGATIONS	
Cases Assigned	9
Drug Violations/Complaints Investigated	1
Closed Cases	1
Arrests	1
Prosecution Summaries Submitted	10
Search Warrants/Orders	4
Vehicles Recovered	0
Evidence Submitted to Lab	13
Felony Cases Assigned Back to Patrol	0

Revised: March 2021



LONG VIEW POLICE DEPARTMENT

2404 1st AVENUE SOUTHWEST, LONG VIEW, NC 28602

TELEPHONE: (828) 327-2343 FAX: (828) 578-6703



Long View Police Department Monthly Activity Report

Month: July		Year: 2026	Investigator: Lt. Goudelock
Offense Committed	OCA	Report Date	Case Disposition
B and E Past	LV2026-00151	3/11/2026	Inactive/Items Entered NCIC
Larceny of MV	LV2025-00722	12/9/2025	Inactive/Hot File/Prior 355 case
Unattend Death	LV2026-00252	4/26/2026	Active/Waiting ME Report
Larceny of Trailer	LV2026-00256	4/30/2026	Inactive/Items Entered NCIC
Possible Sexual Assault	LV2026-00274	5/7/2026	Active/Pros. Summ sent to DA Office
Larceny of Leaf Blower	LV2026-00287	5/14/2026	Inactive/Item Entered NCIC
Recovered Stolen Firearm	LV2026-00287	7/27/2026	Closed by other means

Recovered Property	OCA	Recovery Date	Value
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LVPD Stats	Totals		
Cases Assigned	1		
Drug complaints Investigated			
Total closed case	1		
Arrest Made			
Prosecution Summ. Sub.	10		
Search Warr/Papers Issued			
Search Warr/Papers Served			
Vehicles Recovered			
Evidence submitted to the lab	13		
Total active cases	2		
Special assignment			



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Long View

Long View Police Department Monthly Activity Report

Month: July		Year: 2026	Investigator: Sgt. Callicutt
Offense Committed	OCA	Report Date	Case Disposition
Fraud- Identity Theft	LV2026-00342	6/10/2026	Open- Active Investigation

Recovered Property	OCA	Recovery Date	Value
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LVPD Stats	Totals		
Cases Assigned	2		
Drug complaints Investigated	0		
Total closed case	0		
Arrest Made	0		
Prosecution Summ. Sub.	0		
Search Warr/Papers Issued	1		
Search Warr/Papers Served	1		
Vehicles Recovered	0		
Evidence submitted to the lab	0		
Total active cases	2		
Special assignment	N/A		



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Long View Police Department Monthly Activity Report

Month: July		Year: 2026	Investigator: E. HARRELSON
Offense Committed	OCA	Report Date	Case Disposition
Sex Offense (Cold Case)	92-00196	11/1/1992	Active- Waiting on DA's Office
Sex Offense (Sex Offender)	LV2026-00104	2/14/2026	Active- PS Submitted
Sex Offense (Juvenile Victim)	LV2026-00208	4/8/2026	Active- Warrants, Suspect Fled
Truancy/Child Neglect	LV2026-00254	4/28/2026	Active- Waiting on DSS
Dangerous Practice (Drive-By)	LV2026-00414	7/19/2026	Active- Further Investigation
Sex Offense (Juvenile Victim)	LV2026-00419	7/22/2026	Active- Awaiting Indictments

Recovered Property	OCA	Recovery Date	Value
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LVPD Stats	Totals		
Cases Assigned	6		
Drug complaints Investigated	1		C. Carpenter (Chevy Truck)
Total closed case			
Arrest Made	1		Daniel Patrick McCommon (03/20/1988)
Prosecution Summ. Sub.			
Search Warr/Papers Issued	3		
Search Warr/Papers Served	3		
Vehicles Recovered			
Evidence submitted to the lab			
Total active cases	6		
Special assignment			